

**SPECIAL CALLED MEETING OF THE MAYOR & BOARD OF ALDERMEN,
CITY OF GLUCKSTADT, MISSISSIPPI
MINUTES OF THE FIRST FEBRUARY MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, FEBRUARY 15, 2022, 6:00 P.M.
CITY HALL, 343 DISTRIBUTION DRIVE, GLUCKSTADT, MISSISSIPPI**

The Mayor called the February 15, 2022, meeting of the Mayor and Board of Aldermen to order. Present were Mayor Walter C. Morrison, IV., Alderwoman Miya Warfield Bates, Aldermen Jayce Powell, Alderman Wesley Slay, Alderman John Taylor, Alderwoman Lisa Williams, City Clerk Lindsay Kellum, Building Official Jeff Williamson, and City Attorney Zachary Giddy. City Attorney John Scanlon, City Planner Chris Watson and City Financial Planner Tim Youngblood were absent.

The Mayor presented the *Notice of Special Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi* acknowledged by all Aldermen. (Exhibit "A").

The meeting was opened with prayer by Attorney John Scanlon and the Pledge of Allegiance led by Alderman Jayce Powell.

1. Approval of Minutes.

The Board next considered the Minutes for the January 11th, January 12th, January 16th and January 27th, 2022, meetings. Alderman Taylor made a motion to accept the minutes as written. The Motion was seconded by Alderman Slay and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

2. Special Presentation of Framed Resolutions of Appreciation to Dr. Wesley Quick, of Germantown High School, and Mrs. Pam Minninger of St. Joseph Catholic Church, for Generously Allowing the Mayor & Board to Hold Meetings on Their Properties Until Completion of the New City Hall Board Room

Mayor Morrison amended the order of the agenda slightly to move Item No. 7 up on the agenda. The Mayor discussed the adoption of the resolutions of appreciation at the previous board meeting and provided a brief history of special called meetings of the board; since becoming incorporated in June of 2021, and in the absence of a City Hall board room, the board has required space to hold their public meetings each month; staff for both GHS and St. Joseph Catholic Church realized the importance for the City to be able to conduct City business monthly and they really went above and beyond to accommodate the City while awaiting the build out of a new board room. Mayor

Morrison expressed the City's deep appreciation for Germantown High School and St. Joseph Catholic Church and their staff, presenting framed copies of the resolutions of appreciation to Dr. Wesley Quick (Representing Germantown High School) and Mrs. Pam Minninger (St. Joseph Catholic Church) after requesting they both come forward to be recognized. No action taken.

3. Consideration of Adoption of Resolution Amending the FYE22 Budget

The Board next considered a Resolution to Amend the FYE22 Budget. (Exhibit "B"). Mayor Morrison discussed a memo our financial planning consultants, Mr. Watson and Mr. Youngblood (Bridge & Watson, Inc.) drafted proposing amendments to the FYE22 budget; the initial budget anticipated revenues of 1.8 million for FYE22 and the Mayor reported that because the City is exceeding the initial projected revenue (which is now projected as 2.575 million), the new budget amendment would increase the projected revenue budget to 2.3 million (to stay on the conservative side). Additionally, at the end of FYE21 it was projected that our cash reserve amount would be \$163,000 and we need to increase the cash reserve to \$282,000 to accurately reflect the current amount. Lastly, amendments also include a few budgeted expense categories where money needed to be moved around to cover the expenses, i.e., purchase of technological equipment and software, planning and zoning contractual fees, etc. where those categories may have not had enough previously budgeted or some categories in which we do not require funds this fiscal year. Mr. Scanlon and Mr. Giddy informed the Mayor that a budget amendment is required by law if it is anticipated that we will exceed the anticipated budget by more than ten percent (10%); therefore, it was recommended that the City adopt a resolution of the various amendments outlined in the memo provided by the City's financial planning consultants. The Mayor asked for a motion to adopt the budget amendment resolution for FYE22. amendments Alderman Slay made a motion to approve the resolution amending the budget for FYE22. The Motion was seconded by Alderwoman Bates and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

4. Approval of Docket of Claims

The Board next considered the Docket of Claims for February (2022-04). (Exhibit "C"). Mayor Morrison asked members of the Board if they had reviewed the docket of claims with supporting documentation provided by Mrs. Kellum and if so, requested a motion to adopt the docket of claims for February 2022. Alderman Powell made a motion to approve the February claims docket. The Motion was seconded by Alderman Slay and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye

Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

5. Monthly Budget Report.

Mayor Morrison presented the monthly budget report and stated the City continues to exceed sales tax and revenue projections each month; he explained that this month the City received about \$340,000 in ad valorem tax payments and expect an increase from that in March; additionally, he explained that the initial monthly sales tax projections were around \$150,000 and that this month we received \$224,000; it is clear from the financial numbers each month that the City is growing residentially and commercially, bringing more people and development to the area. Therefore, the City is in great financial shape. The Mayor stated that the City Administration continues to operate within budget constraints, keeping expenditures and spending down. (Exhibit "D"). No action taken.

6. Discussion & Adoption of Telecommunications Franchise Agreement/Ordinance, Cspire ("Telepak")

Mayor Morrison opened the discussion concerning the telecommunications franchise agreement (and/or ordinance) by explaining the legal obligation by the City to adopt various franchise agreements with utility companies such as Entergy & Atmos, as well as telecommunications agreements with Cspire and Comcast to provide their services to the area. (Exhibit "E"). The Mayor explained that if any of these companies utilize rights of way within the city, we are legally obligated to impose a franchise tax on the company. The Mayor stated this franchise agreement and/or ordinance language is similar to the previously adopted agreements (ordinances) with Entergy and Atmos and legal has reviewed. The Mayor requested a motion to adopt. Alderwoman Bates made a motion to adopt the franchise agreement (ordinance) for Cspire ("Telepak"). The Motion was seconded by Alderman Slay and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

7. Discussion & Adoption of Telecommunications Franchise Agreement/Ordinance, Comcast

Mayor Morrison opened the discussion concerning the telecommunications franchise agreement (and/or ordinance) by explaining the legal obligation by the City to adopt various franchise agreements with utility companies such as Entergy & Atmos, as well as telecommunications agreements with Cspire and Comcast to provide their services to the area. (Exhibit "F"). The Mayor explained that if any of these companies utilize rights of way within the city, we are legally

obligated to impose a franchise tax on the company. The Mayor stated this franchise agreement and/or ordinance language is similar to the previously adopted agreements (ordinances) with Entergy and Atmos and legal has reviewed. The Mayor requested a motion to adopt. Alderman Powell made a motion to adopt the franchise agreement (ordinance) for Comcast. The Motion was seconded by Alderwoman Bates and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

8. Discussion and Adoption of Ordinance Setting Regular Monthly Meetings of the Mayor & Board of Aldermen for the Second Tuesday of Each Month

Mayor Morrison opened the discussion by providing a history of the City's special called board meetings and advocated that it would be in the best interest of the board to set regular meetings each month on a date mutually agreed upon; that way, board members, and the public, may plan around potential conflicts on board meeting dates and may budget their time accordingly. The proposed ordinance would set regular board meetings for the second Tuesday of each month. (Exhibit "G"). Mr. Giddy confirmed to the Mayor that the proposed ordinance has been advertised in the local newspaper for the past three (3) consecutive weeks prior to this discussion for adoption. Mr. Giddy further advised, that if adopted, we will need to publish one more time, it will then take effect one month (approx. 30 days) from today's date and the board will no longer be required to hold special called meetings; the Board will have set regular monthly meetings on the second Tuesday of each month, beginning with the April 2022 meeting. The Mayor requested a motion to adopt the proposed ordinance. Alderwoman Williams made a motion to adopt the ordinance setting regular monthly meetings to the second Tuesday of each month. The Motion was seconded by Alderman Powell and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

9. Discussion and Adoption of Open Meetings Policy

There was next discussion of adoption of a formal open meetings policy, to assist the Board in setting parameters in the conduct of their monthly public board meetings. (Exhibit "H"). Mayor Morrison thanked Mrs. Kellum for her diligent work and research in drafting the open meetings policy, which outlines regulations concerning topics such as an agenda dissemination deadline,

open meetings act regulations, teleconference options, executive session procedure, public comment, etc. Mr. Giddy confirmed that legal has reviewed the proposed open meetings policy. Alderman Slay made a motion to adopt the open meetings policy. The Motion was seconded by Alderwoman Williams and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

10. Discussion and Adoption of Business/Privilege License Application & Certificate; Transient Vendor License Application and Certificate; Fee Schedule

The Mayor opened the discussion by advising the Board to refer to the draft forms Mrs. Kellum put together related to Business/Privilege Licenses, including the privilege license application form, transient vendor application form, fee schedule and certificate. (Exhibit "I"). Mr. Giddy confirmed that legal has reviewed the proposed forms and fee schedule to ensure it is in line with statute & area cities. The Mayor requested a motion to adopt all forms as submitted. Alderman Powell made a motion to adopt the Business/Privilege License Application, Transient Vendor Application, Certificates & Fee Schedule. The Motion was seconded by Alderwoman Bates and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

11. Discussion of 311 Texting Option (Proposed by BFAC) in Comparison to the "MyCivic" App (Tyler Technologies, Inc.) Previously Purchased

The Mayor provided a brief history of BFAC's presentations at prior meetings, and texting proposal (cost of \$3,500 a year for up to 5,000 users); he also provided a brief overview and reminder of the municipal software contract purchased through Tyler Technologies, Inc., which was adopted at the January 27, 2022, meeting; the Mayor advised the Board to refer to Mrs. Kellum's memorandum outlining a breakdown of her research in comparing the two 311 products named above. (Exhibit "J"). It is Mrs. Kellum's recommendation that the board does not purchase the 311-texting service product through BFAC at this time, as her memo concluded that the MyCivic App previously purchased by the City through Tyler Technologies, Inc. has similar, if not identical, capabilities and functionality; therefore, it would be a duplicative purchase and taxpayer money not responsibly spent. No action taken.

12. Discussion & Approval of Reimbursement Payment to South Madison County Fire Protection District: EMAC Funds (City of Gluckstadt Fire Department Staff & Equipment Assistance, Hurricane Ida)

The Mayor requested Mrs. Kellum briefly explain the request for reimbursement; Mrs. Kellum referred the Board to her memorandum & record of correspondence detailing the request for reimbursement in the amount of \$11,859.02 to South Madison County Fire Protection District. (Exhibit “K”). Funds were erroneously sent to the City of Gluckstadt by MEMA for the fire department’s assistance with staffing and equipment in Louisiana, relative to Hurricane Ida. The Mayor asked if the Board had any questions about the need for reimbursement and requested a motion to approve reimbursement in the amount of \$11,859.02. Alderman Powell made a motion to approve the reimbursement to the South Madison County Fire Protection District in the amount of \$11,859.02. The Motion was seconded by Alderman Slay and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

13. General Update: Lindsay Kellum, City Clerk (City Administration Matters)

Mayor Morrison advised the Board to refer to Lindsay Kellum’s memorandum detailing a general update from the City Clerk’s office. (Exhibit “L”). Mrs. Kellum updated the board on tasks and accomplishments the City has completed since last month’s meeting. The Mayor asked if Board members had any questions for Mrs. Kellum. Alderwoman Williams did not have a question but requested the Board consider the need to hire an administrative assistant for Mrs. Kellum (and to assist Mr. Williamson with some matters) in executive session later, if necessary (as it is related to personnel). No action taken.

14. General Update: Jeff Williamson, Building Official (Planning and Zoning Matters)

Mayor Morrison advised the Board to refer to Jeff Williamson’s memorandum detailing a general update from the Building Official’s office. (Exhibit “M”). Mr. Williamson updated the board on tasks and accomplishments related to Planning & Zoning / Building Code Compliance that he has completed since last month’s meeting. The Mayor asked if the Board had any questions for Mr. Williamson. Alderwoman Williams asked how busy Mr. Williamson had been lately; Mr. Williamson stated that he had recently issued two permits since the City has taken on permitting (began Monday 2/14); additionally, he added that phone calls and emails have been picking up since adoption of the zoning and building code ordinances. Williamson added that a set of building plans were recently submitted and were currently under review. The Mayor asked how many projects we have currently pending that were approved by the county and Mr. Williamson indicated there were eight (8) he is aware of but that it could be closer to fifteen (15) per his

conversation with Scott Weeks at the county; he further explained that these projects would need Board determination on whether the contractors will need to resubmit through the City for approval (essentially starting over). The Mayor asked Mr. Williamson if there were any projects of concern coming from the county and if there were any that Mr. Williamson would not have approved; Mr. Williamson said there is only one (1) to his knowledge that would be of concern and in need of a bigger discussion, a hotel. The Mayor indicated some concern about “rubber-stamping” projects coming down from the county “in a vacuum” and requested that Mr. Williamson provide to the Board a list of all recently approved projects for the Board to review individually, along with a status/task list. Mr. Williamson explained that Scott Weeks with the County, intends on sending him copies of relative minutes (approvals) and site plans for his records, which he will then provide to the P&Z Board and the Board of Aldermen in the upcoming weeks. The Mayor further indicated that time is of the essence and the Board would be happy to call a special called meeting if necessary to address these P&Z issues. The Mayor had a few additional questions for Mr. Williamson; he asked Mr. Williamson if he currently has everything he needs to conduct his duties and do his job efficiently; Mr. Williamson stated he has all he needs to conduct his daily duties adequately; further, the Mayor asked how much time Mr. Williamson was spending on Gluckstadt business; Mr. Williamson indicated fifty percent (50%) of his time is spent on Gluckstadt and the other fifty percent (50%) is spent with the county at the present time. The Mayor assumed this percentage would only increase from this day forward as business picks up with Gluckstadt; Mr. Williamson agreed. Alderman Slay asked Mr. Williamson if there has been any residential development interest; Mr. Williamson stated that he had not had any notification of any residential interest at this time. No action taken.

15. Discussion and Adoption of Engineering Contract, Stantec Engineering Firm

Mayor Morrison opened discussion the City retaining the services of Stantec Engineering Firm through an agreement to consult the City on engineering issues on a temporary basis until the City hires an engineer in the future. (Exhibit “N”). Mr. Williamson strongly recommended to the Board that they enter into an engineering contract quickly, as it will only help in P&Z matters and there are some engineering issues in need of immediate attention; engineering is an integral part of planning and zoning. The Mayor asked if Mr. Williamson was familiar with the Stantec Firm; Mr. Williamson said he knows one of the partners. Alderwoman Williams is more familiar with the Stantec Firm and recommends their professional services, as the three representatives (John McKee, Brad Engles & Brad Fletcher) in attendance at the meeting, have offices locally in Gluckstadt. Mr. McKee was recognized and spoke on behalf of Stantec, stating their references include City of Jackson, City of Madison, Madison County & Warren County; they have had numerous projects with City of Madison and Madison County, but do not work for directly for contractors or developers, so the City would not need to worry about a potential conflict of interest. Alderman Taylor asked Mr. Giddy if the agreement had been reviewed by legal; Mr. Giddy said there were three (3) provisions in the contract (indemnity, attorney’s fees, and governing authority) that legal would need to amend and that the Board could approve the contract subject to those revisions. Mr. McKee indicated their legal department would look at it as well prior to signature. The Mayor asked what the pleasure of the Board was concerning entering the agreement or asking for additional quotes from other firms; Alderwoman Williams stated she would like to go ahead and hold a vote on the agreement, so the City can get some assistance for our Building Official, Jeff Williamson; there are some issues, like drainage and dirt, that need to be addressed in short

order. The Mayor asked Mr. Williamson if this is an immediate need and Mr. Williamson stated within thirty (30) days he would like to have an engineer in place. Alderman Slay requested clarification that this is just a contract (not a retainer) for compensation on any work provided by Stantec going forward (job-by-job) and that it could be voided at any time; Mr. McKee confirmed that Mr. Slay was correct. Mr. Williamson asked if Stantec handles flood plain services and Mr. McKee stated they do. Lastly, Mr. Giddy interjected and stated that because it is a professional services contract, that it is not required by purchasing law to be bid out. The Mayor requested a motion to enter into the professional services agreement with Stantec, subject to the legal revisions proposed by Mr. Giddy; Alderwoman Williams made a motion to enter the agreement subject to legal revision. The Motion was seconded by Alderwoman Bates and a vote was taken thereon as follows:

Alderman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderman Williams	Aye

The Mayor then declared the Motion carried.

16. Discussion & Adoption of Final Logo & Seal Recommendation by Gluckstadt Logo Committee

There was next discussion about the need to adopt a final City logo and seal, after conclusion of the logo contest which was held in the fall of 2021. (Exhibit "O"). The Mayor recognized Ms. Melissa Love, Chair of the Logo Committee to come forward and present the final recommendations on behalf of the committee for consideration of adoption by the Board of Aldermen; Ms. Love indicated the final versions of the logo and seal are variations the committee came up with based on the original artwork submitted by Mr. Steven Gee (1st and 2nd place winner, logo artwork) and Ms. Colleen Wise (3rd place winner, seal artwork), residents of Gluckstadt. Ms. Love displayed copies of the final logo and seal on a large posterboard as she spoke of the process, the representation and history of Gluckstadt. The Mayor thanked the winners of the contest for their original artwork submissions (and recognized them in the audience), explaining they should be proud, as they are now a part of Gluckstadt history; he then recognized the logo committee for their time, effort, and dedication in bringing the final logo and seal to life. The Mayor requested a motion to adopt the final logo and seal designs brought forward by the logo committee. Alderman Slay made a motion to adopt the logo and seal. The Motion was seconded by Alderwoman Bates and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

17. Discussion & Adoption of Gluckstadt Website Design, Vendor Quotes

The Mayor advised the Board to refer to Lindsay Kellum's memorandum outlining a breakdown of the three (3) separate quotes and relative costs submitted by vendors for the City's website design project. (Exhibit "P"). Quotes were submitted by ION Business Concepts & Payment Solutions, Inc., Municode Web and Crema Design Studio. Over the last month or so, Mrs. Kellum conducted research, met with representatives from each vendor, sat through demonstrations, while carefully considering the specific needs and essential design functionality for the City's first public website. Mrs. Kellum carefully weighed the quotes and decided Municode Web was the best solution for the City's needs as they design websites specific to local government at a reasonable cost and have the functionality/ease of use/ organization she is looking for; ION Business Concepts & Payment Solutions, Inc. would be her recommendation for a secondary choice, due to it being the lowest cost and offering the ability to pay online (although she has reservations about security/archiving on a platform like WordPress and ION Business Concepts & Payment Solutions, Inc. receiving service fees for online payments – this may be why the price point is so low) and Crema Design being the third best option due to overall price point (design-heavy). Mayor Morrison opened the floor for further discussion by the Board. A gentleman in the audience asked to be recognized; he stated he lived in Lake Caroline and it was obvious the gentleman has a background in IT; he advised that the transactional /service fees ION Business Concepts & Payment Solutions, Inc. would receive pursuant to the quote for providing an online payment option may be able to be negotiated for the City to receive said fees through a point of sale merchant instead and to be mindful of such; additionally, he stated that WordPress is a basic platform to build websites and any of us could get online and build a free website or a website for relatively cheap but we would want to question where website data is being stored, nailing down if it is on a secure server or secure cloud-based service. The Mayor advised that the Board table this item until the March 2022 meeting and directed Ms. Kellum to speak with ION Business Concepts & Payment Solutions, Inc. and do some further research as to the online payment system and service fees (if they could be negotiated) or request the top two (2) vendors (ION Business Concepts & Payment Solutions, Inc. and Municode) attend the next meeting to provide brief overviews of their products to assist with the Board's decision. Alderman Slay made a motion to table the adoption of a quote for website design until the March 2022 meeting after Mrs. Kellum gets additional information. The Motion was seconded by Alderman Powell and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

18. Discussion of Passage of Medical Marijuana and 90-day Window for the City to Op-Out; Consideration of Setting a Date for Public Comment and/or Hearing

Mayor Morrison opened the discussion by providing a brief history of the medial marijuana bill

the Legislature approved and Governor Reeves signed recently. The Mayor advised the Board to refer to the memorandum provided by the City's lobbyist, Tammra Cascio, concerning specific details about the program, and what it would entail for the City regarding growing and cultivation, dispensaries, zoning, tax revenue, etc. (Exhibit "Q"). The Mayor recommended that the Board consider allowing for public comment from Gluckstadt citizens, business owners and local law enforcement at the next meeting, then taking a final vote (also at the March meeting). Alderwoman Williams asked if the Board should consider holding a separate special called meeting due to the anticipated interest in public comment and length of agenda for the meeting. Mayor Morrison stated that if the Board would like to call a special called meeting on a separate date that is fine too, but it would be his recommendation to hold all at the March meeting and requested a motion. Mr. Giddy spoke up and explained that because the March meeting is still a special called meeting, to ensure it is properly indicated as an item on the notice & agenda per the open meetings act before circulation to the public and placement on the doors of City Hall. Mayor Morrison confirmed Mrs. Kellum will properly add this item for discussion and voting to the notice and agenda for the March 8th meeting. Alderman Powell made a motion to add this item to the March agenda, the item including the opportunity for public comment and a vote to be held immediately thereafter. The Motion was seconded by Alderman Slay and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

19. Public Comment (2/15 Sign-Up Sheet)

The Mayor asked Mrs. Kellum if she circulated a public comment sign-up sheet and if there were any members of the public who wanted to address the board. (Exhibit "R"). Mrs. Kellum indicated a sign-up sheet had been circulated and there was one (1) individual in the audience who wished to address the board; the Mayor recognized the gentleman and asked him to come forward and state his name, residence and subject matter, limiting his comments to five (5) minutes; the individual stated his name was Mr. Edgar Vargas, a resident of Lake Caroline; he stated that he worked for Cancer Treatment Centers of America previously and had first-hand experience with sick cancer patients who had to go to "the bad part of town" in order to procure marijuana in the black market in order to relieve their pain and symptoms. He is in favor of the City of Gluckstadt having a medical marijuana program as to help citizens of Gluckstadt get medicinal marijuana locally and not have to travel far to receive necessary treatment and/or medications, having to rely on dangerous opioids or potentially risking the procurement of marijuana illegally in a bad part of town. Mayor Morrison thanked Mr. Vargas for his comments and said the Board would take them into consideration when weighing their final decision. No action taken.

20. Discussion Regarding Hiring of a Police Chief and Administrative Support Staff for City Clerk; Consideration of Entering Closed Session and Determining Need for Executive Session

The Board next considered entering closed session to determine whether to go into Executive Session. A motion was made by Alderman Powell to enter closed session. The Motion was seconded by Alderwoman Bates and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

The Board then considered entering Executive Session for the purpose of discussing the hiring of a Police Chief, as well as discussion of the hiring process for an Administrative Assistant for the City Clerk (and Building Official in a limited capacity). A motion was made by Alderwoman Williams to enter Executive Session for the purpose(s) stated above. The motion was seconded by Alderman Taylor and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

The board entered an Executive Session. A public announcement was made that the Board had entered Executive Session for transaction of business and discussion of personnel matters. The Mayor invited members of the Police Chief Hiring Committee (Jay Ledbetter, Kerry Minninger, and Pastor Steven M. Brooks) to join the board in Executive Session.

After lengthy discussion within Executive Session pertaining to the hiring of a Police Chief, a motion was made by Alderman Slay to extend a conditional offer of employment (setting the package at \$75,000, plus benefits, identical to the City Clerk's offer) to an individual candidate for Police Chief; additionally, the motion directed the Mayor and Mrs. Kellum to provide an offer letter to the individual and note in the offer letter that the offer of employment was contingent upon successful passage of all background checks & drug testing, as required by the City. The motion was seconded by Alderman Powell and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

Additional discussion was held within Executive Session pertaining to the hiring of an Administrative Assistant/ Clerical Support staff for the City Clerk (and the Building Official in a limited capacity); The Mayor requested that the Board allow Mrs. Kellum, with the Mayor's assistance as necessary, to review resumes, conduct interviews as she sees fit and bring an individual before the Board (acceptable to the Mayor) that she would like to hire for ratification at a future meeting; a motion was made by Alderwoman Williams to allow Mrs. Kellum to do all of the above (under the supervision of the Mayor) and bring forward an individual she would like to hire as an Administrative Assistant at a future meeting. The motion was seconded by Alderman Powell and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

Within the Executive Session, a motion was made by Alderwoman Bates to leave Executive Session and re-enter Open Session. The motion was seconded by Alderman Powell and a vote was taken thereon as follows:

Alderwoman Bates	Aye
Alderman Powell	Aye
Alderman Slay	Aye
Alderman Taylor	Aye
Alderwoman Williams	Aye

The Mayor then declared the Motion carried.

The Executive Session ended. A public announcement was made that the Board voted unanimously to extend a conditional offer of employment to an individual for the position of Police Chief at \$75,000.00, plus benefits. Additionally, a public announcement was made that the Board voted unanimously to allow the City Clerk (alongside the Mayor) to conduct job interviews and bring an individual back to the Board for ratification of hire, concerning the position of Administrative Assistant for the City Clerk (and for the Building Official, to a limited extent).

21. Adjourn.

There being no further business before the Board of Aldermen, Alderwoman Williams made a motion to adjourn. The motion was seconded by Alderman Taylor and a vote was taken thereon as follows:

Alderwoman Bates

Aye

Alderman Powell
Alderman Slay
Alderman Taylor
Alderwoman Williams

Aye
Aye
Aye
Aye

The Mayor then declared the Motion carried and the meeting adjourned at 7:53 p.m.

WITNESS MY SIGNATURE, this the 8th day of March 2022.



WALTER C. MORRISON, IV.,
MAYOR

ATTEST:



3/8/22

LINDSAY KELLUM,
CITY CLERK

[SEAL]

