



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, January 14, 2025 at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, January 14, 2025, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

1. Call Meeting to Order and Roll Call

The Mayor called the January 14, 2025, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Public Works Director Chris Buckner, Planning and Zoning Director / Building Official William Hall, Chief of Police Barry Hale, Grant Administrator Ruth Stogner, Executive Assistant Janet Brooks, and City Attorneys John Scanlon and Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Brooks opened the meeting with prayer.

Alderman Powell led the Pledge of Allegiance.

No action taken.

3. Presented Items

A) Introduction and Oath of Office of Chasity Pickett, Deputy City Clerk (New Hire)

The City Clerk's Office announced the hiring of Deputy Clerk I, Chasity Pickett, and introduced her to the Mayor and Board.

The Mayor congratulated Ms. Pickett on her hire to the City Clerk's Office and welcomed her to the city. The Mayor then administered the Oath of Office to Ms. Pickett.

No action taken.

B) Introduction of Germantown High School Varsity Cheerleading, 1st Place UCA Magnolia Regional Small Varsity Coed Competition (Alderwoman Bates)

The Mayor requested a motion to approve the Resolution Recognizing Germantown High School Varsity Cheerleading as 1st Place winners for the UCA Magnolia Regional Small Varsity Coed Competition (Exhibit "B"). Alderwoman Bates made a motion to approve the Resolution Recognizing Germantown High School Varsity Cheerleading as 1st Place winners for the UCA Magnolia Regional Small Varsity Coed Competition, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Introduction of Germantown Middle School 8th Grade Girls Basketball Team, Little Six Champions (Alderman Powell)

The Mayor requested a motion to approve the Resolution Recognizing Germantown Middle School 8th Grade Girls Basketball Team, Little Six Champions (Exhibit "C"). Alderman Powell made a motion to approve the Resolution Recognizing Germantown Middle School 8th Grade Girls Basketball Team, Little Six Champions, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Recognition of Germantown High School 9th Grade Boys Basketball Team, Little Six Champions (Alderman Powell)

The Mayor requested a motion to approve the Resolution Recognizing Germantown High School 9th Grade Boys Basketball Team, Little Six Champions (Exhibit "D"). Alderman Powell made a motion to approve the Resolution Recognizing Germantown High School 9th Grade Boys Basketball Team, Little Six Champions, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

4. Approval of Consent Agenda Items

A) Approval of Claims Docket

B) Approval of December 10, 2024 Meeting Minutes

C) Request for Approval to Add a Micro-Market to the Police Department (No Cost to City)

D) Notification to Board: Issuance of Refund Check to Gluckstadt Madison Business Alliance (PD Gym Equipment Donation)

E) Request for Approval to Accept Three (3) Donated Acer Computer Monitors (to be Added to Fixed Assets)

F) Requesting for Approval to Accept the Listed Donations from Madison County District Attorney's Office, Accept New Items from Utility (Received Under Warranty), and Dispose of Damaged Items from Utility

G) Request for Approval of Training & Travel Reimbursement, Columbia Law Enforcement Training Academy, Columbia, MS, 02/01/24 (Command Staff)

H) Request for Approval of Training & Travel Reimbursement, Tactical Energetic Entry Systems, Byhalia, MS 03/10-3/11/24

I) Request for Approval of Training & Travel Reimbursement, Spring Branch ISD Athletics Complex, Houston, TX, 02/01/24 (Asst. Chief Slaven, Lt. Stephen Tucker, Lt. David Potvin)

J) Request for Approval of Training & Travel Reimbursement, MELOTA, Pearl, 01/21-22/25 (Sgt. Kyrie Lucas & Sgt. Brian McCarty)

K) Request for Approval of Training & Travel Reimbursement, Texas Tactical Police Officers Association, Houston, TX, 02/11-12/25 (Sgt. Brian McCarty).

L) Streetlight Install on Church Rd

M) Approval of Renewal of ICC Governmental Membership and Payment of Fees (City)

N) Request for Approval to Register Mayor and Aldermen for July Mississippi Municipal League Summer Conference & Authorization to Hold Room Reservations (New Board)

O) Request for Approval to Approve New Contract with RJ Young (City Hall Copier)

The City Clerk requested to supplement the consent agenda to add an additional item, and the Mayor granted her request, adding item (4-O), included in Exhibit E.

The Mayor requested a motion to approve the consent agenda, as amended. (Exhibit "E"). Alderman Powell made a motion to approve the consent agenda as amended, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

5. Monthly Budget Report

A) Request to Adopt Resolution Amending the FY25 Municipal Budget (Police Station Capital Projects Fund #2, Police Forfeiture Fund)

The Mayor requested a motion to approve the Resolution Amending the FY25 Municipal Budget (Police Station Capital Projects Fund #2, Police Forfeiture Fund). (Exhibit "F"). Alderman Taylor made a motion to approve the Resolution Amending the FY25 Municipal Budget (Police Station Capital Projects Fund #2, Police Forfeiture Fund), and it was seconded by Alderwoman Bates.

No action taken.

D) NHTSA Funding

The Mayor requested a motion for permission to accept the modified NHTSA Funding Grant. (Exhibit "I"). Alderwoman Williams made a motion to grant permission to accept the modified NHTSA Funding Grant, and the motion was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Mayor then requested a motion for permission to authorize the Mayor to sign all grant documentation related to the modified NHTSA Funding Grant (Exhibit "I"). Alderwoman Williams made a motion to authorize the Mayor to sign all grant documentation related to the modified NHTSA Funding Grant and the motion was then seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

9. City Clerk, City Administration Matters (Lindsay Kellum)

A) Monthly Update, City Administration (City Clerk)

The City Clerk updated the board on city administration matters. (Exhibit "J").

No action taken.

B) Monthly Privilege License Report (Assistant City Clerk)

The Assistant City Clerk updated the board with the monthly privilege license report. (Exhibit "K")

No action taken.

C) Request for Authorization to Publish the FY25 Budget Amendment (January)

The Mayor requested a motion to authorize publication of the FY25 Budget Amendment (Exhibit "L"). Alderman Powell made a motion to authorize publication of the FY25 Budget Amendment, and the motion was seconded by Alderman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Discussion of End of Term Review, Policy and Procedures for City of Gluckstadt

The City Clerk discussed the upcoming election season and term end, including election needs and important deadlines.

No action taken.

E) Appointment of Municipal Election Commission & Setting of Compensation (2025 Municipal General Election)

The Mayor requested a motion to appoint the following individuals to the Gluckstadt Municipal Election Commission in anticipation of the 2025 Municipal Election, as nominated by Alderman Powell and Alderman Taylor (Exhibit "M"). Alderman Powell made a motion to appoint the following individuals to the Gluckstadt Municipal Election Commission in anticipation of the 2025 Municipal Election, as nominated by Alderman Powell and Alderman Taylor, and the motion was seconded by Alderman Taylor.

- Jimbo Raley, Municipal Election Commissioner (Alderman Powell)
- Ann Pray, Municipal Election Commissioner (Alderman Taylor)
- Jerome Gentry, Municipal Election Commissioner (Alderman Taylor)
- Paul Harty, Municipal Election Commissioner - Alternate (Alderman Powell)

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The City Clerk then requested the Board of Aldermen set compensation for the Gluckstadt Municipal Election Commission and the Gluckstadt Poll Workers for pre-election day duties, training, and election day duties, in accordance with the statutory recommendations provided in her memo.

Setting of Compensation for Gluckstadt Municipal Election Commission

The Mayor requested a motion to set compensation for the Gluckstadt Municipal Election Commission (Exhibit "N"). Alderman Taylor made a motion to set compensation for the Gluckstadt Municipal Election Commission at \$110.00 per day for up to five (5) hours of election day preparation duties and \$165.00 per day for election day duties (Primary, Primary Runoff, General Election), and the motion was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

Setting of Compensation for Gluckstadt Poll Workers

The Mayor then requested a motion to set Gluckstadt Poll Worker compensation (Exhibit "O"). Alderman Taylor made a motion to set Gluckstadt Poll Worker compensation at \$125.00 per day for election day duties (Primary, Primary Runoff and General Election) and \$7.50 per hour (federal minimum wage) for elections training, and the motion was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

F) Request for Approval, Memorandum of Understanding (Party Executive Committees, Municipal Primary Election) (City Attorney)

The City Clerk requested this item be tabled until February, as she works with the legal and the parties to draft a contract outlining the responsibilities of each party.

No action taken.

G) Request for Approval, Memorandum of Understanding (County Election Commission, Circuit Clerk - Municipal General Election) (City Attorney)

The City Clerk requested this item be tabled until February, as she works with legal and the county to draft a contract outlining the responsibilities of each party.

No action taken.

10. Building Official, Planning and Zoning Matters (William Hall)

A) General Update, Planning and Zoning/Building Department

The Planning and Zoning Director brought attention to a typo on a previously adopted rezoning matter (2024-17, Jernigan Copeland Attorneys, PLLC); Mr. Hall stated he would make an administrative correction to Ordinance No. 2024-17, changing the header to reflect a zoning change from R-1 to I-2.

No action taken.

11. Public Works Department (Chris Buckner)

A) Authorization to Advertise for Term Bids

The Mayor requested a motion for authorization for the Public Works Department to advertise for term bids (Exhibit "P"). Alderman Taylor made a motion for authorization for the Public Works Department to advertise for term bids, and the motion was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

12. Police Chief, Police Department Matters (Chief Barry Hale)

The Police Chief requested to supplement his section to add an additional item, and the Mayor granted his request, adding item (12-D).

A) General Update, Police Department

The Chief of Police updated the board on law enforcement matters.

No action taken.

B) Request to Post Job Description (Advertise) and Begin Interviews for Dispatch Position, Police Department.

The Mayor requested a motion to post the job description and begin interview process for dispatch position for the Police Department (Exhibit "Q"). Alderwoman Bates made a motion to post the job description and begin interview process for dispatch position for the Police Department, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Request for Approval, Search and Seizure / Forfeiture Policy (Police Department)

The Mayor directed legal to collaborate with the Chief of Police, and City Clerk's Office, to draft legal formal legal guidance or a formal policy for board consideration at the February meeting.

No action taken.

D) Request to Approve Lowest and Best Quote for the purchase of a Metal Detector System for the Gluckstadt Municipal Court.

The Mayor requested a motion to approve the lowest and best quote (Shelsky Metal Detectors) for purchase of a metal detector system for the Gluckstadt Municipal Court (Exhibit "R"). Alderman Taylor made a motion to approve the lowest and best quote (Shelsky Metal Detectors) for the purchase of a metal detector system for the Gluckstadt Municipal Court, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

13. Public Comment

Mr. KP Singh, owner of Yandell Shell Gas Station, addressed the board concerning his request to place a liquor store at that location, and the current 4000-foot rule in the zoning ordinance.

The Mayor directed Mr. Singh to follow the proper procedures with the Planning and Zoning Department and to contact Mr. William Hall with any questions as to the city's process.

No action taken.

14. Closed Session to Determine Need for Executive Session

The Board considered entering closed session to determine whether to go into executive session. The Mayor requested a motion. A motion was made by Alderman Powell to enter into closed session to determine the need for executive session, and it was seconded by Alderman Slay. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

The Board then considered entering executive session. Alderman Slay made a motion to enter executive session to discuss the job performance of an individual in the Court Department, the status of the comprehensive plan in relation to city litigation, and the prospective purchase of lands, and it was seconded by Alderman Powell. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

The Board entered executive session. A public announcement was made by the City Clerk that the Board had entered executive session to discuss the job performance of an individual in the Court Department, the status of the comprehensive plan in relation city litigation, and the prospective purchase of lands.

A) Request to Terminate Gwendolyn Howard, Deputy Court Clerk I (Municipal Court Services)

The City Clerk and the Mayor, on behalf of the Municipal Court Clerk, addressed the board and provided documentation related to ongoing job performance issues of a city employee, Ms. Gwendolyn Howard.

The Mayor requested a motion to terminate Ms. Gwendolyn Howard, Deputy Court Clerk I, effective January 15, 2025, and requesting Ms. Kellum to certify all remaining leave to the Public Employees Retirement System, as well as begin the necessary procedures to offboard the employee. A motion was made by Alderman Slay to terminate Ms. Gwendolyn Howard, Deputy Court Clerk I, effective January 15, 2025, and requesting Ms. Kellum to certify all remaining leave to the Public Employees Retirement System, as well as begin the necessary procedures to offboard the employee, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

The City Clerk, on behalf of the Municipal Court Clerk, then requested the board vote to re-publish the Deputy Court Clerk I job description and begin the hiring process to fill said position.

The Mayor requested a motion to publish the job description for the Deputy Court Clerk I position and begin the hiring process. A motion was made by Alderman Powell to publish the job description for the Deputy Court Clerk I position, and begin the hiring process, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

B) Discussion Regarding the Prospective Purchase of Lands

The Mayor and Board discussed the prospective purchase of lands.

No action taken.

C) Discussion of the Status of the Comprehensive Plan in Relation to City Litigation

The Mayor and Board discussed the status of ongoing city litigation.

No action taken.

The Mayor then asked for a motion to leave executive session. Alderman Slay made a motion to leave executive session and re-enter open session, and it was seconded by Alderwoman Williams. After calling for and taking a vote, the Mayor declared the motion carried unanimously. The Mayor and Board then exited executive session and re-entered open session.

A public announcement was made by the City Clerk that the Board voted to terminate Ms. Gwendolyn Howard, Deputy Court Clerk I, effective January 15th, 2025, discussed the status of the comprehensive plan in relation to city litigation, and the prospective purchase of lands, but the board took no further action.

15. Adjourn

Alderman Powell made a motion to adjourn, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

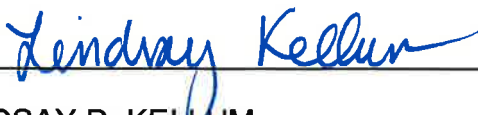
The Mayor declared the motion carried.



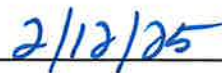
WALTER C. MORRISON, IV
MAYOR

ATTEST:

DATE:



LINDSAY D. KELLUM
CITY CLERK



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