

REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, December 10, 2024 at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, December 10, 2024, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

1. Call Meeting to Order and Roll Call

The Mayor called the December 10, 2024, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Public Works Director Chris Buckner, Planning and Zoning Director / Building Official William Hall, Chief of Police Barry Hale, Executive Assistant Janet Brooks, and City Attorneys John Scanlon and Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Brooks opened the meeting with prayer.

Alderman Powell led the pledge of allegiance.

No action taken.

3. Presented Items

A) Introduction and Oath of Office, Sgt. Jamal Watkins (Police Department)

The Police Chief announced the hiring of Sgt. Jamal Watkins and introduced him to the Mayor and Board.

The Mayor congratulated Sgt. Watkins on his hire to the Police Department and welcomed him to the City. The Mayor then administered an Oath of Office to Mr. Watkins.

No action taken.

B) Introduction and Oath of Office, Kristen L. Baker, Dispatch Supervisor (Police Department)

The Police Chief announced the hiring of Ms. Kristen Baker and introduced her to the Mayor and

The Mayor congratulated Ms. Baker on her hire to the Police Department, Dispatch and welcomed her to the City. The Mayor then administered an Oath of Office to Ms. Baker.

No action taken.

C) Introduction of Germantown High School Band, State Champions (Alderman Powell)

The Mayor requested a motion to approve the Resolution Recognizing Germantown High School Band as State Champions (Exhibit "B"). Alderman Powell made a motion to approve the Resolution Recognizing Germantown High School Band as State Champions, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Introduction of Germantown High School Football Team, Little Six Champions (Alderman Powell)

The Mayor requested a motion to approve the Resolution Recognizing Germantown High School Football Team, as Little Six Champions (Exhibit "C"). Alderman Powell made a motion to approve the Resolution Recognizing Germantown High School Football Team, as Little Six Champions, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

E) Request to Adopt Proclamation Recognizing 100th Birthday, Ms. Sarah Bell Hart-Bennett

The Mayor requested a motion to approve the Resolution Recognizing Ms. Sarah Bell Hart-Bennett or her 100th Birthday Celebration (Exhibit "D"). Alderwoman Bates made a motion to approve the Resolution Recognizing Ms. Sarah Bell Hart-Bennett or her 100th Birthday Celebration and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

F) 2024 Gluckstadt Christmas Parade Reminder (Saturday, December 14 @ 9:00 am, Calhoun Station Parkway)

The City Clerk notified the public that the 3rd Annual Christmas Parade will be held Saturday, December 14th at 9:00 am.

No action taken.

4. Approval of Consent Agenda Items

- A) Approval of Claims Docket
- B) Approval of November 12, 2024 Meeting Minutes
- C) Authorization of Removal & Replacement of Damaged Remington Shotgun on City Fixed Assets (Police Department)
- D) Request to Purchase Christmas Float Materials, City of Gluckstadt Float (Finding Favorable Promotion of the City)
- E) Request for Approval to Purchase Tag for the 2024 Chevrolet Tahoe (Police Department)
- F) Request for Approval of Amended Highland Janitorial Contracts (Reduction of Services), City Hall & Police Department
- G) Request for Approval to Cancel Executive Landscape Contract (City Hall Property, Landscape Maintenance)
- H) Request to Purchase Specialty Proclamation Paper and Folders for Printing of Resolutions, MAGCOR (to Provide to Public) (Alderman Powell)
- I) Request for Approval of 2025 Lobbing Contract with Casio Sanford Governmental Law Group

The City Clerk requested to amend the agenda to add an additional item under Consent, and the Mayor granted her request, adding item (3-l) Request to Approve 2025 Lobbying Contract (Cascio Sanford Governmental Law Group).

The Mayor requested a motion to approve the consent agenda, as amended. (Exhibit "E"). Alderman Taylor made a motion to approve the consent agenda, as amended, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

5. Monthly Budget Report

A) Request to Adopt Resolution Amending the FY25 Municipal Budget

The Mayor requested a motion to approve the Resolution Amending the FY25 Budget (Exhibit "F"). Alderman Slay made a motion to approve the Resolution Amending the FY25 Budget and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) Monthly Budget Report(s)

The Mayor presented the monthly budget report(s). (Exhibit "G").

No action taken.

C) Monthly Bank Reconciliations

The Mayor presented the monthly bank reconciliations. (Exhibit "H").

No action taken.

6. New Business

A) Request for Approval, Resolution in Support of Widening Weisenberger Road

The Mayor requested a motion to approve the Resolution in Support of Widening Weisenberger Road (Exhibit "I"). Alderman Taylor made a motion to approve the Resolution in Support of Widening Weisenberger Road and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) Request for Adoption, Proposed Resolution Extending Alcohol Sales

Representatives from Timber Tavern and Twisted Turnip addressed the board in favor of changing the hours for alcohol sales for restaurants in the City of Gluckstadt.

The Mayor requested a motion to approve the Resolution Extending Alcohol Sales (Exhibit "J"), as amended. Alderman Powell made a motion to approve the Resolution Extending Alcohol Sales as amended (with the amendment of allowable sales on Sundays from 7:00 am to 12:00 midnight) and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

Voting Nay: Alderman Slay

The Mayor declared the motion carried, 4-1.

7. Old Business

C) Request from Homeowners Association, Arrington Subdivision - Arrington Lake Dam

Representatives of the Arrington Subdivision Homeowners Association addressed the Mayor and Board concerning the Arrington Lake Dam.

Mr. Clark addressed the board on behalf of the Arrington Subdivision Homeowners Association. The Arrington Subdivision Homeowners Association is requesting the City's assistance financially with repairing the Arrington Dam, as engineering studies show the impact such improvements would have in preventing flooding not only in Arrington Subdivision, but the benefitting the city as a whole as a flood control project; they believe this is of great public interest and would appreciate any monetary assistance the could offer in meeting the MDEQ grant match required of the Homeowners Association. The approximate cost of the project is \$564,00.00; the Association is requesting the City cover a portion of the \$105,000.00 match and engineering fees.

The Mayor and Board made a factual finding based on information provided by engineers, including that from Ron McMaster by recent letter considered at the meeting, that the expenditure would serve a public purpose, and that the expenditure would not be for the primary benefit of the private property owner. Specifically, the Mayor and Board found the public purpose was to prevent flooding on city streets, correct unsafe conditions, and alleviate erosion.

The Mayor and Board also found that the expenditure would fund work performed for the purpose of ensuring proper drainage to all surrounding landowners, as well as the City right-of-way, and to benefit the general public at large. The Mayor and Board recognized its affirmative duty to properly maintain the streets and to keep them free from flooding, as well as other obstructions, under Miss. Code Ann. Section 21-37-3. Because the work would be done to alleviate flooding on city streets and to correct drainage problems in the City, the Mayor and Board made a specific finding consistent with facts presented that the work funded by the expenditure will promote the health, comfort, and convenience of the inhabitants of the municipality.

The Mayor and Board found that the City did have landowner permission, as the matter was initially brought to the City's attention in the form of a request from the homeowners association which owns the property.

The Mayor requested a motion to grant the Arrington Homeowners Association request for financial assistance in repairing their dam. Alderman Slay made a motion to allocate up to \$52,500.00 (not to exceed) to the Arrington Homeowners Association for repairs to the Arrington Lake Dam, at a 50% match (the Homeowners will need to come up with the other 50%) and providing monthly updates and/or documentation to the city pertaining to the progress of the project showing utilization of allocated funds, and Alderwoman Williams seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Request for Approval of Text Amendments to Official Zoning Ordinance

The Mayor requested a motion to approve the Proposed Text Amendments to the Official Zoning Ordinance (Exhibit "K"). Alderwoman Bates made a motion to approve the Proposed Text Amendments to the Official Zoning Ordinance, and it was seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderwoman Williams, Alderwoman Bates

Voting Nay: Alderman Slay, Alderman Taylor

The Mayor declared the motion carried, 3-2.

E) Discussion of Freeport and Industrial Exemptions (Legal Update)

The City Attorney notified the board of additional information related to Freeport and Industrial Exemptions, as requested.

The Mayor requested a motion to direct the City Clerk's office to send a letter to all Freeport Warehouse entities located within the City (not industrial entities at this time) to re-apply for the exemption with the City for Fiscal Year 2025 by April 1, 2025. Alderman Slay made a motion to direct the City Clerk's office to send a letter to all Freeport Warehouse entities located within the City (not industrial entities at this time) to re-apply for the exemption with the City for Fiscal Year 2025 by April 1, 2025, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

F) Transfer of Calhoun Station Parkway LPA Funds from General Fund to New Account (Audit Guidance, Notification to Board)

The City Clerk notified the board of additional information related to transfer of LPA Fund related to the Calhoun Station Parkway Road Improvement Project, as requested.

No action taken.

8. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)

A) Grant Administration Update & Status of Search for Grants

The Grant Administrator updated the board on general grant administration matters.

No action taken.

B) Status Update, Mayoral Health Council

The Grant Administrator updated the board on Mayoral Health Council matters.

No action taken.

C) Grant Opportunities, MS Main Street

The Grant Administrator updated the board on MS Main Street matters.

No action taken.

9. City Clerk, City Administration Matters (Lindsay Kellum)

A) Monthly Update, City Administration (City Clerk)

The City Clerk updated the board on city administration matters. (Exhibit "L").

No action taken.

B) Monthly Privilege License Report (Assistant City Clerk)

The Assistant City Clerk updated the board with the monthly privilege license report. (Exhibit "M").

No action taken.

C) Privilege License Enforcement Update (City Clerk and Assistant City Clerk)

The Assistant City Clerk & City Attorney updated the board on privilege license enforcement.

The Mayor requested a motion to direct the City Attorney's Office to work with the City Clerk's Office to send another privilege license enforcement letter out to non-compliant businesses who have not yet filed for their business license, threatening additional legal action. Alderman Slay made a motion to direct the City Attorney's Office to work with the City Clerk's Office to send another privilege license enforcement letter out to non-compliant businesses who have not yet filed for their business license, threatening additional legal action, and it was seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Discussion of Open Meetings Procedural Policy & Amendment to Internal Deadline (City Clerk)

The Mayor requested a motion to approve the Proposed Amendments to the Official Open Meetings Procedural Policy (Exhibit "N"). Alderman Slay made a motion to approve the Proposed Amendments to the Official Open Meetings Procedural Policy, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

E) Discussion of Upcoming Term End, Election & Upcoming Qualifying Season (City Clerk)

The City Clerk discussed the upcoming election season and term end, including election needs and important deadlines.

No action taken.

F) Request for Authorization to Publish FY25 Budget Amendment (December)

The Mayor requested a motion to authorize publication of the FY25 Budget Amendment (Exhibit "O"). Alderman Slay made a motion to approve the Proposed Amendments to authorize publication of the FY25 Budget Amendment, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

10. Building Official, Planning and Zoning Matters (William Hall)

A) General Update, Planning and Zoning/Building Department

The Planning and Zoning / Building Dept. Director addressed the board to provide a status update in his departments.

No action taken.

B) Consideration of Application for Rezoning, Rands LLC, Parcel ID 082D-19-011/02.00, Catlett Rd (R-1 to R-2)

The Mayor requested a motion to grant or deny the application for rezoning for Rands, LLC (Exhibit "P"). Alderwoman Williams made a motion to deny the application for rezoning for Rands, LLC, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Consideration of Application for Conditional Use, Puckett Machinery, 381 Distribution Drive, Heavy Equipment Sales and Service

The Mayor requested a motion to grant or deny the application for conditional use for Puckett Machinery (Exhibit "Q"). Alderman Slay made a motion to approve the application for conditional use for Puckett Machinery, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Discussion and Consideration of Bear Creek Water Site Plan

The Mayor requested a motion to approve the site plan for Bear Creek Water (Exhibit "R"). Alderman Powell made a motion to approve the site plan for Bear Creek Water and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

11. Public Works Department (Chris Buckner)

A) Approval of Bradshaw Ridge Street Lighting Request

The Mayor requested a motion to approve the street lighting request for Bradshaw Ridge Subdivision (Exhibit "S"). Alderwoman Bates made a motion to approve approve the street lighting request for Bradshaw Ridge Subdivision and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) Request for Approval, Purchase of Skid Steer Attachments

The Mayor requested a motion to approve the lowest and best quote from Deviney for purchase of a skid steer for the Public Works Department (Exhibit "T"). Alderman Slay made a motion to approve the lowest and best quote from Deviney for purchase of a skid steer for the Public Works Department and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

12. Police Chief, Police Department Matters (Chief Barry Hale)

A) General Update, Police Department

The Chief of Police updated the board on law enforcement matters.

No action taken.

B) Request for Approval to Auction Three Vehicles (Police Department)

The Mayor requested a motion to approve the auctioning of three vehicles in the police department, in accordance with state regulations, declaring the vehicles are no longer in municipal use and declaring them of zero value to the City, as well as approving removal from the fixed assets list (Exhibit "U"). Alderman Slay made a motion motion to approve the auctioning of three vehicles in the police department, in accordance with state regulations, declaring the vehicles are no longer in municipal use and declaring them of zero value to the City, as well as approving removal from the fixed assets list and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Request to Post Job Description (Advertise) and Begin Interviews for Dispatch Position, Police Department

The Mayor requested a motion to post job description and begin interview process for dispatch positions for the Police Department (Exhibit "V"). Alderman Taylor made a a motion to post job description and begin interview process for dispatch positions for the Police Department and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

13. Public Comment

No members of the public signed up to address the board.

14. Closed Session to Determine Need for Executive Session

The Board considered entering closed session to determine whether to go into executive session. The Mayor requested a motion. A motion was made by Alderman Powell to enter into closed session to determine the need for executive session, and it was seconded by Alderwoman Bates. After calling for and taking a vote, the Mayor declared the motion carried unanimously.

The Board then considered entering executive session. Alderman Slay made a motion to enter executive session to discuss job performance and the hiring of two individuals in the Public Works Department, a promotion of one individual in the Public Works Department, the hiring of one individual in the Police Department, and the hiring of one individual in the City Clerk's Department, as well as the status of a land transaction, and it was seconded by Alderman Powell. After calling for and taking a vote, the Mayor declared the motion carried unanimously.

The Board entered executive session. A public announcement was made by the City Clerk that the Board had entered executive session to discuss job performance and the hiring of two individuals in the Public Works Department, a promotion of one individual in the Public Works Department, the hiring of one individual in the Police Department, and the hiring of one individual in the City Clerk's Department, as well as the status of a land transaction.

A) Request to Promote an Individual to Interim Crew Leader I, Public Works Dept.

The Mayor requested a motion to promote an individual from within the Public Works Department to the position of Interim Crew Leader I for the Department, at an hourly rate of \$20.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, on a three month probationary period to be revisited at a later date for permanent promotion. A motion was made by Alderman Taylor to the position of Interim Crew Leader I for the Department, at an hourly rate of \$20.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, on a three month probationary period to be revisited at a later date for permanent promotion, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

B) Request to Hire an Individual for Maintenance Worker I, Public Works Department

The Mayor requested a motion to hire an individual for the position of Maintenance Worker I for the Public Works Department, at an hourly rate of \$17.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks. A motion was made by Alderman Taylor to to hire an individual for the position of Maintenance Worker I for the Public Works Department, at an hourly rate of \$17.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks, and it was seconded by Alderman Powell.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

C) Request to Hire an Individual, Maintenance Worker I, Public Works Department

The Mayor requested a motion to hire an individual for the position of Maintenance Worker I for the Public Works Department, at an hourly rate of \$17.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks. A motion was made by Alderman Powell to to hire an individual for the position of Maintenance Worker I for the Public Works Department, at an hourly rate of \$17.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

D) Request to Hire an Individual for Part Time Police Officer and Emergency Management Director

The Mayor requested a motion to hire an individual for the position Part Time Police Officer and Emergency Management Director in the Police Department, at an hourly rate of \$17.80, not subject to include employment benefits such as health insurance and retirement, contingent upon successfully passing all necessary background checks. A motion was made by Alderman Slay to to hire an individual for the position Part Time Police Officer and Emergency Management Director in the Police Department, at an hourly rate of \$17.80, not subject to include employment benefits such as health insurance and retirement, contingent upon successfully passing all necessary background checks, contingent upon successfully passing all background checks, and it was seconded by Alderman Powell.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

E) Request to Hire an Individual for Deputy City Clerk I, City Clerk's Department

The Mayor requested a motion to hire an individual for the position of Deputy City Clerk I, with the City Clerk's Office, at an annual salary of \$43,000.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks. A motion was made by Alderman Taylor to to hire an individual for the position of Deputy City Clerk I, with the City Clerk's Office, at an annual salary of \$43,000.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks, contingent upon successfully passing all background checks, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

F) Discussion of Status of Land / Property Transaction

The Mayor and Board discussed the status of a land / property transaction.

No action taken.

The Mayor then asked for a motion to leave executive session. Alderman Powell made a motion to leave executive session and re-enter open session, and it was seconded by Alderman Slay. After calling for and taking a vote, the Mayor declared the motion carried unanimously. The Mayor and Board then exited executive session and re-entered open session.

A public announcement was made by the City Clerk that the Board hired two individuals in the Public Works Department for Maintenance Worker I positions, promoted one individual in the Public Works Department to the Crew Leader I position, hired an individual for Part Time Officer and Emergency Management Director in the Police Department, and hired one individual as Deputy City Clerk I in the City Clerk's Department, as well as discussed the status of a land transaction.

15. Adjourn

Alderman Slay made a motion to adjourn, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

WALTER C. MORRISON, IV MAYOR

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