



## REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, November 12, 2024 at 6:00 PM

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### Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, November 12, 2024, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

#### 1. Call Meeting to Order and Roll Call

The Mayor called the November 12, 2024, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Court Clerk Stephanie Burton, Deputy Court Clerk Gwendolyn Howard, Public Works Director Chris Buckner, Chief of Police Barry Hale, Executive Assistant Janet Brooks, Executive Assistant Bridgette Smith, Executive Assistant Amber Trotter, and City Attorneys John Scanlon and Zachary Giddy.

#### 2. Opening Prayer and Pledge of Allegiance

*Pastor Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

#### 3. Presented Items

*The Police Chief requested to amend the agenda to add two additional items under Presented Items, and the Mayor granted his request, adding items (3-A and 3-B).*

##### A) Announcement of Officer of the Quarter, Officer Huff and K-9 Officer Boujee

*The Police Chief recognized Officer Eric Huff and K-9 Officer Boujee as Officer of the Quarter for the Gluckstadt Police Department.*

The Mayor requested a motion to approve the Resolution Recognizing National Adoption Day (Exhibit "B"). Alderman Powell made a motion to approve the Resolution Recognizing National Adoption Day, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

#### **H) Recognition of Veterans (Alderman Powell)**

The Mayor requested a motion to approve the Resolution Recognizing Veterans (Exhibit "C"). Alderman Powell made a motion to approve the Resolution Recognizing Veterans, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

#### **I) Notification of Change of Veterans Day Event Date Due to Inclimate Weather (Postponed from Sunday Nov. 10 to Sunday, Nov. 17)**

*The City Clerk notified the board that the City's 1st Annual Veterans Day event, originally scheduled for November 10th at the new police station and municipal court (located at 140 Gluckstadt Way) had to be postponed to Sunday, November 17th, due to incimate weather.*

No action taken.

#### **J) Request from Homeowners Association, Arrington Subdivision (Ms. Mary Clark)**

*Representatives of the Arrington Subdivision Homeowners Association addressed the Mayor and Board concerning the Arrington Lake Dam.*

*Ms. Mary Clark addressed the board on behalf of the Arrington Subdivision Homeowners Association. She stated that \$540,000 is the estimated cost to repair the Arrington Lake Dam and the Homeowners Association had been approved for federal and state grants (through the Mississippi Department of Environmental Equality and the Federal Emergency Management Agency) for all costs with the exception 15% of the total costs that would need to be raised by the Homeowners Association (amounting to approximately \$81,000.00). The Arrington Homeowners Association is requesting the City of Gluckstadt provide some funding (monetary or in-kind services) to meet their 15% goal.*

*The Mayor's largest concern is that the Arrington Lake Dam is private property, and legally, the city may not be able to provide public funds to assist in improving privately-owned property.*

*The City Attorney responded, stating the project must benefit the city as a whole, and help provide flood relief to the public community, not just benefiting private landowners in Arrington Neighborhood.*

*The City Clerk requested to supplement the consent agenda to add an additional item, and the Mayor granted her request, adding item (4-M), included in Exhibit D.*

The Mayor requested a motion to approve the consent agenda, as amended. (Exhibit "D"). Alderman Taylor made a motion to approve the consent agenda, as amended, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## **5. Monthly Budget Report**

### **A) Monthly Budget Reports**

*The Mayor presented the monthly budget report(s). (Exhibit "G").*

No action taken.

### **B) Monthly Bank Reconciliations (October)**

*The Mayor presented the monthly bank reconciliations. (Exhibit "F").*

No action taken.

## **6. Old Business**

### **A) Update, Medical Review Officer Designation and Associated Costs Related to Adopted Alcohol and Drug Policy (City Clerk)**

*The City Clerk notified the board of additional information provided by Trustcare, related to the services the vendor will provide to the City, with concern to the city's newly adopted Alcohol and Drug policy.*

No action taken.

### **B) Request for Approval, Transfer of Funds for Calhoun Station Parkway MDOT Grant**

The Mayor requested a motion to authorize the City Clerk to transfer \$1,098,750.00 from the General Public Fund to the newly established bank account for the Calhoun Station Parkway MDOT (LPA) Grant for FY25 (Exhibit "I"). Alderman Taylor made a motion to to authorize the City Clerk to transfer \$1,098,750.00 from the General Public Fund to the newly established bank account for the Calhoun Station Parkway MDOT (LPA) Grant for FY25, and it was seconded by Alderwoman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

### **C) Request for Approval of Text Amendments to Official Zoning Ordinance**

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The Mayor requested a motion to authorize the City Clerk to close the General Obligation Bond Bank Account for the new Police Station and Municipal Court capital project. Alderman Taylor made a motion to authorize the City Clerk to close the General Obligation Bond Bank Account for the new Police Station and Municipal Court capital project, and authorize signature by the Mayor, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## **8. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)**

### **A) Mayoral Health Council (City Clerk)**

*Due to Ms. Stogner's absence, the City Clerk updated the board on the need to nominate a new health council coordinator.*

*Mrs. Shelia Spann was recommended to the Mayor by a local citizen, Ms. Colleen Wise. The City Clerk left a voicemail for her today to see if she would be interested in holding the position if the board were to confirm her appointment, and to discuss stipend details; she will update Ms. Stogner as to the discussion with the Board and Ms. Stogner will update further in December.*

No action taken.

### **B) Request for Authorization to Sign Resolution for FY 2025 Community Development Block Grant (CDBG), CMPDD Technical Assistance (Public Works Director)**

The Mayor requested a motion to adopt a Resolution to apply for the Community Development Block Grant to seek funds for residential flooding drainage. (Exhibit "K"). Alderman Taylor made a motion to adopt a Resolution to apply for the Community Development Block Grant to seek funds for residential flooding drainage, and authorize signature by the Mayor, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

### **C) Request for Authorization to Apply for DOJ Federal Grant, Handheld Radios (Police Department), 20% Maximum Match (Police Chief)**

The Mayor requested a motion to authorize the Grant Administrator to apply for the Department of Justice Federal Grant to seek funds for handheld radios for the Gluckstadt Police Department. (Exhibit "L"). Alderman Powell made a motion to authorize the Grant Administrator to apply for the Department of Justice Federal Grant to seek funds for handheld radios for the Gluckstadt Police Department, and authorize signature by the Mayor, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

for storage for the Courtroom at the new Police Department and Municipal Court building, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**C) Request for Approval to Purchase Courtroom AV Equipment (New PD)**

The Mayor requested a motion to approve the purchase of AV equipment for the new Courtroom at the new Police Department and Municipal Court building. (Exhibit "P"). Alderman Slay made a motion to approve purchase of AV equipment for the new Courtroom at the new Police Department and Municipal Court building, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**D) Request for Approval to Enter into a Contract with Waste Management for a Commercial Dumpster (New PD)**

The Mayor requested a motion to approve the contract with Waste Management for a dumpster for the new Police Department and Municipal Court building. (Exhibit "Q"). Alderman Slay made a motion to approve the contract with Waste Management for a dumpster for the new Police Department and Municipal Court building, and it was seconded by Alderman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**E) Request for Approval to Provide the Opportunity to Police Officers to Receive Training at Gracie Jiu-Jitsu**

The Mayor requested a motion to approve the contract with Gracie Jiu-Jitsu for Police Officer Training (\$15.00 per individual, per class) (Exhibit "R"), subject to a \$5,000.00 purchase order limit. Alderman Taylor made a motion to approve the contract with Gracie Jiu-Jitsu for Police Officer Training (\$15.00 per individual, per class), subject to a \$5,000.00 purchase order limit, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**F) Request for Approval to Extend the 5% Cost of Living Raise Adjustment for FY25 to Part Time Officers**

The Mayor requested a motion to clarify the record and extend the 5% Cost of Living adjustment for FY25 to include Part-Time Officers. (Exhibit "S"). Alderman Powell made a motion to clarify

Employees Retirement System. A motion was made by Alderman Taylor to promote Sgt. David Potvin to the position of Lieutenant for Administrative Services for the Department, at an annual salary of \$63,000, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, and it was seconded by Alderman Powell.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

**B) Request to Hire an Individual for Dispatch Supervisor, Police Dept.**

The Mayor requested a motion to extend an offer of employment to Ms. Kristen Baker for the position of Dispatch Supervisor for the Police Department, at an annual salary of \$48,000, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all necessary background checks. A motion was made by Alderman Taylor to extend an offer of employment to Ms. Kristen Baker for the position of Dispatch Supervisor for the Police Department, at an annual salary of \$48,000, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all necessary background checks, and it was seconded by Alderman Powell.

A substitute motion was then made by Alderwoman Williams to extend an offer of employment to Ms. Kristen Baker for the position of Dispatch Supervisor for the Police Department, at an annual salary of \$48,000, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all necessary background checks, and the Chief of Police providing a 90-day report on her job performance to the Board, it was seconded by Alderwoman Bates.

Voting Yea: Alderwoman Williams, Alderwoman Bates, Alderman Powell

Voting Nay: Alderman Taylor, Alderman Slay

The Mayor declared the motion carried 3-2.

**C) Request to Hire an Individual for Sergeant, Police Dept.**

The Mayor requested a motion to extend an offer of employment to Officer Jamal Watkins for the position of Sergeant for the Police Department, at an an annual salary of \$51,000, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all necessary background checks. A motion was made by Alderman Powell to extend an offer of employment to Officer Jamal Watkins for the position of Sergeant for the Police Department, at an an annual salary of \$51,000, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all necessary background checks, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

*Walter Morrison*

WALTER C. MORRISON, IV  
MAYOR

ATTEST:

DATE:

*Lindsay Kellum*

*12/10/24*

LINDSAY D. KELLUM  
CITY CLERK

[Seal]

