



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, June 11, 2024, at 6:00 PM

Minutes

1. Call Meeting to Order and Roll Call

The Mayor called the June 11, 2024, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Deputy Clerk Scott Maugh, Executive Assistant Janet Brooks, Planning & Zoning Director / Building Official William Hall (via telephone), Public Works Director Chris Buckner, Chief of Police Barry Hale, Grant Administrator Ruth Stogner, City Attorney John Scanlon, and City Attorney Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Steven Brooks opened the meeting with prayer.

Alderman Powell led the pledge of allegiance.

No action taken.

3. Presented Items

A) Discussion of Morgan Stone Site Access - Gas Pipeline Issue (Mayor Morrison)

The Mayor amended the agenda to take this item (3A) up last in this section, after item 3F.

Ms. Ellen Morgan with Morgan Stone addressed the Mayor and Board of Aldermen raising the issue of a gas pipeline preventing the property owners from accessing their commercial property within the City of Gluckstadt, which was purchased in December of 2022. Morgan Stone is a new stone yard business within the city that has met all city zoning requirements and has received the city's approval on their site plan. The property owners have been unable to begin development of their property or gain access to said property due to a gas line that runs beneath the property along the west side of Hwy 51. Ms. Stone wants to raise awareness of not only the economic hinderance to landowners it affects, but also serious safety concerns, as the pipe is ninety years

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old, metal, six inches in diameter, and in some areas it is exposed or not buried deep enough; she has concerns they have not been properly maintained and are in need of upgrades.

The pipeline is owned by Boardwalk Pipelines and Gulf South Pipeline Company; they did not have any representatives attend the board meeting, although the Mayor invited them to address Ms. Morgan's concerns and that of the City of Gluckstadt.

No action taken.

B) Presentation of Donation to Gluckstadt Police Department, Stadt Scramble Golf Tournament Proceeds (Gluckstadt Madison Business Alliance)

Ms. Elizabeth Tyler, Director of the Gluckstadt Madison Business Alliance and Ms. Jamie Lake, President of the Gluckstadt Madison Business Alliance, presented a check in the amount \$5,000.00 to the Gluckstadt Police Department as a donation for gym equipment for the new police department. The proceeds were raised from the 2nd Annual Stadt Scramble Golf Tournament.

The Mayor and Board, as well as the Chief of Police, extended their sincerest gratitude and appreciation to the Gluckstadt Madison Business Alliance for their continued support.

No action taken.

C) Recognition of Lieutenant Stephen Tucker as Gluckstadt's Top Cop 2024

Chief Hale presented Lt. Stephen Tucker with City of Gluckstadt Top Cop Award. Lt. Tucker has been with the Gluckstadt Police Department since June of 2022 and is an asset to the department.

The Mayor and Board, as well as the Chief of Police, expressed their deep pride and sincerest congratulations to Lt. Tucker for all he has accomplished in just two years with the department.

No action taken.

D) Declaration of June 21st as Go Skateboarding Day (Alderman Powell)

The Mayor requested a motion to approve the Resolution Recognizing June 21, 2024, as Go Skateboarding Day in the City of Gluckstadt. (Exhibit "B"). A motion to approve the resolution was made by Alderman Powell and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

E) Resolution Recognizing Addison Cado, Miss Teen City of Gluckstadt

The Mayor requested a motion to approve the Resolution Recognizing Addison Cado as Miss Teen City of Gluckstadt. (Exhibit "C"). A motion to approve the resolution was made by Alderman Powell and seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

F) Presentation of Academic Scholarships to Hannah Cole and Matthew Latham, Mayor's Youth Council

The Mayor presented Gluckstadt Senior Academic Scholarships in the amount of five-hundred dollars (\$500) each to Hannah Cole and Matthew Latham, members of the Mayor's Youth Council. The Mayor and Board congratulated both seniors and wished them the best in their collegiate journey.

No action taken.

4. Approval of Consent Agenda Items

- A) Approval of May 14, 2024, Regular Meeting Minutes**
- B) Approval of Claims Docket**
- C) Ordinance Amending Zoning Ordinance Text, Removing Section 407, Food Truck Requirements**
- D) Appointment of 2024 Voting Delegates, Mississippi Municipal League Conference (Elections)**
- E) Requesting Approval for Sergeant Brian McCarty and Investigator Rob Parker to attend Fundamentals of Cellular Analysis (3-Day Virtual Course)**
- F) Request for Approval for Travel and Training Reimbursement for American Law Enforcement Canine Handlers Association Training Seminar (Officer Eric Huff)**
- G) Request for Approval for Lindsay Kellum, City Clerk, to Attend 2024 Labor and Employment Seminar, Gulfport (July 24-26) & Reimbursement of Related Travel Expenses**
- H) Request for Approval of C-Spire Contract For Building Official Cell Phone**
- I) Notification of Special Circumstance Purchase, Big 10**
- G) Request for Approval, Drainage Work at 160 Bradfield Rd**

The Mayor requested a motion to approve the Consent Agenda (Exhibit "D"). A motion to approve the consent agenda was made by Alderman Taylor and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

5. Monthly Budget Report

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A) Monthly Budget Reports

The Mayor presented the monthly budget reports. (Exhibit "E")

No action taken.

B) Bank Reconciliations, May

The Mayor presented the monthly bank reconciliations. (Exhibit "F")

No action taken.

6. New Business

A) Discussion of Germanfest & Annual Planning of Future City Events, City of Gluckstadt (Alderman Powell & Mr. Dusty Alman)

Mr. Dusty Alman and Mr. Kerry Minninger addressed the board concerning the annual Gluckstadt Germanfest event, and future events. Discussions included the following items:

- *Creation of a Festival / Special Events Committee*
- *Formation of a 501(c)3*
- *Development of Visitor and Tourism Dept. Formation / Community Outreach*
- *Possible 2% Special Tax Increase, Applying for Resort Status*
- *Securing Sponsorships & Relationships with Local Business Community*

No action taken.

7. Old Business

A) Update from City Planner, Comprehensive Plan and Overlay District (Alderman Powell & Chris Watson)

Chris Watson, City Planner, addressed the board on the status of the comprehensive plan and Gluckstadt overlay district.

No action taken.

8. Court Clerk, Municipal Court Department (Stephanie Gerlach)

A) General Update, Municipal Court

The Mayor provided an update on court statistics for the month of May.

No action taken.

9. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)

A) General Update, Grant Administrator

The Grant Administrator provided a status update on active grants.

No action taken.

B) Approval of Request to Purchase a Metrix Three (3) Lane ALPR, Competitive Procurement Request and Authorization for Mayor to Sign

The Mayor requested a motion to approve the purchase of Metrix Three Lane ALPR Cameras (Exhibit "G"). A motion to approve the procurement request was made by Alderman Bates and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

10. City Clerk, City Administration Matters (Lindsay Kellum)

A) General Update, City Administration

The City Clerk updated the board on city administration matters. (Exhibit "H")

No action taken.

B) Privilege Licenses, Monthly Update

The Deputy Clerk updated the board with the monthly privilege license report. (Exhibit "I").

No action taken.

C) Notification to Mayor and Board of Aldermen, Designation of Lindsay Kellum as Certified Municipal Clerk (Graduation June 2024 at MML)

The City Clerk notified the board of her upcoming graduation as a Certified Municipal Clerk, after completing three years of education and all requirements with the Certified Municipal Clerk Program through the Mississippi State Extension Center for Government and Community Development.

No action taken.

11. Building Official, Planning and Zoning Matters (William Hall)

A) General Update, Planning and Zoning/Building Department

The Planning and Zoning / Building Director addressed the board concerning recent planning and zoning / building matters.

No action taken.

B) Discussion and Consideration of Approval: Application for Rezoning, 342 Old Jackson Road, A-1 to C-2

The Mayor requested a motion to approve the rezoning application for 342 Old Jackson Road, from A-1 to C-2 in accordance with recommendations provided by the Planning and Zoning

Commission. (Exhibit "J"). A motion was made to approve the rezoning application by Alderman Taylor with the finding that there is a change in the characteristic of the neighborhood, and that there is a public need for the rezoning and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Discussion and Consideration of Magnolia Commons Sign Standard

The Mayor requested a motion to approve the sign standard for Magnolia Commons. (Exhibit "K"). A motion was made to approve the sign standard by Alderman Slay and was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Discussion and Consideration of Mississippi Tent Conditional Use Appeal

Mr. Hutchinson requested to table this item until the August 2024 Regular Meeting of the Mayor and Board of Aldermen.

Alderman Powell made a motion to table this item to the August 13, 2024, regular meeting, with all notice and process continued to that date, and Alderman Taylor seconded.

All approved.

12. Public Works Department (Chris Buckner)

A) MDOT Project Activation, Calhoun Station Parkway Overlay Project

The Mayor requested a motion to approve the activation of the Calhoun Station Parkway Overlay Project. (Exhibit "L"). A motion was made to approve the project activation for Calhoun Station Parkway Overlay by Alderman Slay and was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) MDOT Project Activation, Gluckstadt Rd Capacity Improvements

The Mayor requested a motion to approve the activation of the Gluckstadt Road Widening Project. (Exhibit "M"). A motion was made to approve the project activation for Calhoun Station Parkway Overlay by Alderman Slay and was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Request for Authorization to Advertise for Term Bids (Various Goods and Services)

The Mayor requested a motion to authorize the public works director to advertise for various term bids (Exhibit "N"). A motion was made to approve the advertisement for various term bids by Alderman Slay and was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Request for Approval, Removal & Replacement of Failed Curb & Gutter in Red Oak Subdivision

The Mayor requested a motion to approve the project replacement of failed curb and gutter in Red Oak Subdivision. (Exhibit "O"). A motion was made to approve the project replacement of failed curb and gutter in Red Oak Subdivision by Alderman Slay and was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

E) Approval of Amendment to Public Works Subdivision Regulations

The Public Works Director requested the Mayor and Board review draft amendments to the subdivision regulations and provide feedback to him ahead of the July regular meeting, where he will request adoption of amended subdivision regulations.

No action taken.

13. Police Chief, Police Department Matters (Chief Barry Hale)

A) General Update, Police Department

The Chief of Police updated the board concerning recent law enforcement matters.

No action taken.

14. Public Comment

Mr. Don Trung, owner of Four Seasons Nail Salon, requested a moratorium or distance requirement in zoning regulations on nail salons in the City of Gluckstadt, as he stated there is an oversaturation or too many so close together in the City of Gluckstadt.

Mr. Lee Hutchinson addressed the board concerning amended subdivision regulations.

No action taken.

15. Closed Session to Determine Need for Executive Session

The Mayor requested a motion to move into closed determination to consider going into executive session. A motion was made by Alderman Slay to enter closed determination and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Board entered closed determination.

Alderman Slay made a motion to move into executive session to discuss the qualifications of an individual for employment in the police department and was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Board entered executive session. The City Clerk made an announcement to the public that the Board entered executive session to discuss the qualification of an individual for employment in the police department and was seconded by Alderwoman Bates.

A) Consideration of Kori Stewart, Police Officer

Alderman Taylor made a motion to hire Kori Stewart for the position of Police Officer at \$46,000 annual salary + benefits such as health insurance and retirement, contingent upon successful passing of all applicable background checks, and directed the Chief of Police to send a formal offer letter to Ms. Stewart. Alderman Powell seconded the motion.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates.

The Mayor declared the motion carried.

Within executive session, Alderwoman Bates made a motion to leave executive session and re-enter open session, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried and the board re-entered open session.

The City Clerk made the public announcement that the board voted in Executive Session to approve the hire Kori Stewart for Police Officer at \$46,000 + benefits, including city health insurance and retirement, plus supplemental benefits offerings, with employment contingent upon successful passing of all relevant background checks.

No further action taken.

16. Adjourn

Alderman Slay made a motion to adjourn, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.



WALTER C. MORRISON, IV
MAYOR

ATTEST:

DATE:



LINDSAY D. KELLUM
CITY CLERK

[Seal]

