



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, June 13, 2023, at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, June 13, 2023, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

1. Call Meeting to Order and Roll Call

The Mayor called the June 13, 2023, Regular Meeting of the Mayor and Board of Aldermen to order.

Board Members Present: Mayor Walter Morrison, Alderman John Taylor, Alderman Jayce Powell, Alderman Wesley Slay, Alderwoman Miya Bates, Alderwoman Lisa Williams.

2. Opening Prayer and Pledge of Allegiance

Pastor Steven Brooks opened the meeting with prayer.

Alderman Powell led the pledge of allegiance.

No action taken.

To accommodate Mr. McCollum needing to leave the meeting early this evening, the Mayor amended the agenda to take up Mr. McCollum's items first.

The Mayor requested the board take up item 6B first.

6B) Request for Authorization to Advertise for Term Bids (Public Works Services, Supplies & Commodities)

Mr. McCollum requested that the board authorize him to advertise for 12-month term bids for various public works related services, equipment and supplies.

The Mayor requested a motion to authorize Mr. McCollum to advertise for 12-month term bids. Motion made by Alderman Powell, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

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The Mayor declared the motion carried.

Discussion and Approval: City Entrance Sign Proof & Quote

The Mayor requested the board take up item 6F next.

6F) Discussion and Approval: City Entrance Sign Proof & Quote

The Mayor explained that he requested Mr. McCollum to provide a quote to the board for a "Welcome to Gluckstadt" sign to place near the interstate exit upon entering the city. Mr. McCollum presented the quote and sign option to the board. (Exhibit "A")

After discussion with the board, the Mayor requested Mr. McCollum obtain an updated quote and a few design options to provide to the board at a future meeting that would include a nicer concrete sign, lighting, landscaping and water options, as the current quote did not meet the satisfaction of the board.

No action taken.

The Mayor requested the board take up item 6G next.

6G) Discussion and Consideration: Proposed Traffic Calming Policy

The Mayor requested a motion to approve the proposed neighborhood traffic calming policy. (Exhibit "B") Alderwoman Williams requested Mr. McCollum circulate to all neighborhood HOAs, post on our website and on social media to get the word out. Additionally, Mr. McCollum confirmed to Alderwoman Williams that it would require 65% of the residents to be in favor of traffic calming changes through a petition process, then it would have to come back before the Board of Aldermen for final approval. Motion made by Alderman Slay, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor requested the board take up item 6H and 6I next (consolidated).

6H) & 6I) Consideration and Approval: New Street Lighting for Gluckstadt Road, Ridgefield Subdivision Entrance (Entergy Quote) and Taking Over Street Lighting for Ridgefield Subdivision Entrance, Highway 51 and Church Road Intersection (Exhibit "C")

The Mayor requested a motion to approve taking over street lighting expenses and adding additional streetlights for Ridgefield Subdivision entrance, the intersection at Hwy 51 and Church Road, and Gluckstadt Road, in partnership with Entergy. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor requested the board take up item 7B next.

7B) Bear Creek Culvert Cleanout Project Bids

Mr. McCollum requested the board approve the bid from Blurton and Banks as lowest and best for the Bear Creek Culvert Cleanout Project, and award the contract, at \$134,825.00. (Exhibit "D")

The Mayor requested a motion to award the contract to Blurton and Banks for the Bear Creek Culvert Cleanout Project, finding the bid as lowest and best, at \$134,825.00. Motion made by Alderman Taylor, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor requested the board take up item 7C next.

7C) Adjudication of Private Property Cleanup Invoice - 330 Old Jackson Road

Mr. McCollum and Mr. Hall explained the board adjudicated the cleanup of the property (330 Old Jackson Road) in April of 2023 and found the property to be a nuisance to public health and welfare; the property owner was given thirty (30) days to clean the property by the Board of Aldermen and it was not completed. Therefore, the city contracted a 3rd party (Blurton and Banks) to clean the property after the thirty (30) day timeframe had passed and they have since submitted an invoice in the amount of \$9,720.00, now that the cleanup is complete. (Exhibit "E") The city has the obligation to pay the invoice, but also has the authority to adjudicate the cost of the cleanup to the property owner, as well as add additional penalties (up to 50% of cost of cleanup). The Mayor requested discussion from legal and the Board of Aldermen.

The Mayor requested a motion to adjudicate the cost of the clean up to the property owner at \$9720.00 and directed legal to draft a resolution for signature, as well as directed Mr. McCollum and Mr. Hall to send the property owner the invoice. Motion made by Alderman Slay, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor then requested a motion to assess penalties to the property owner related to legal and administrative fees in the amount of \$2,000.00 and directed legal to add to the above draft resolution, as well as directed Mr. McCollum and Mr. Hall to send the property owner notification. Motion made by Alderwoman Williams, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

9. Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)

The Mayor requested the board take up items 9A - 9I next.

A) General Update, Planning and Zoning: May Meeting (Mike McCollum)

The Planning and Zoning Administrator and the Building Official provided an update to the board related to matters in their departments.

No action taken.

B) Planning and Zoning Board Agenda: May 23, 2023

The Planning and Zoning Administrator provided an update to the board related to the May 23, 2023, Planning and Zoning Commission Meeting Agenda.

No action taken.

C) Update: May 23, 2023, Planning and Zoning Board Meeting

The Planning and Zoning Administrator and Building Official provided an update on the most recent meeting agenda of the Planning and Zoning Commission.

No action taken.

D) Discussion and Consideration: Amendment to Sign Ordinance

Mr. McCollum explained the amendment to the sign ordinance would allow a private business to fly a third (3rd) flag separate of a political subdivision; the city would not be able to dictate the content of flag, due to the first (1st) amendment, but the flag cannot be obscene or commercial in nature. Legal interjected stating the board needed to stay clear of attempting to regulate content, as that may be grounds for a legal challenge due to first amendment rights. (Exhibit "F")

The Mayor requested a motion to approve the amendments to the city sign ordinance to allow private businesses to fly a third (3rd) flag, if it is not obscene, or commercial in nature. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Bates.

Voting Nay: Alderwoman Williams, Alderman Slay.

The Mayor declared the motion carried 3-2.

E) Consideration of Approval of Conditional Use Permit: Joni's House

The Mayor requested a motion to grant the application for conditional use (*Exhibit "G"*) for Joni's House. Motion made by Alderman Slay, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

F) Consideration of Approval of Dimensional Variance: Home 2 Suites, Reduction of the Number of Parking Spaces

The Mayor requested a motion to grant the application for dimensional variance (*Exhibit "H"*) for Home 2 Suites. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

G) Consideration of Approval of Dimensional Variance: Springhill Suites, Reduction of the Number of Parking Spaces

The Mayor requested a motion to grant the application for dimensional variance (*Exhibit "I"*) for Springhill Suites. Motion made by Alderman Slay, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay, Alderwoman Bates.

The Mayor declared the motion carried.

H) Consideration and Approval: Springhill Suites Site Plan

The Mayor requested a motion to approve the site plan (*Exhibit "J"*) for Springhill Suites. The board had a discussion concerning the storm water management plan and some of their parking being in the floodway. Mr. McCollum stated they would have to make some amendments to their parking design to take the floodway into consideration. Motion made by Alderman Powell, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay, Alderwoman Bates.

The Mayor declared the motion carried.

I) Consideration and Approval: AutoZone Site Plan

The Mayor requested Mr. Minninger, local property owner, to come forward to speak.

Mr. Minninger signed up for public comment and addressed the board, as he is a property owner with a residence adjacent to this project. He explained his concerns related to water detention, as it relates to how the water is discharged in the holding pond and it backs up into the creek, potentially causing flooding issues. Additionally, he wants the board to consider the fifty (50) foot greenspace / setback; to leave as much vegetation as possible undisturbed to provide a buffer for his property from this commercial property, raising concerns about noise and light pollution.

Mr. Ray Flake, the engineer in charge of the project addressed Mr. Minninger's concerns; he stated that all runoff goes to detention pond, which holds the water, and is built to be above the 100-year storm of the creek; it is a pipe designed with a backflow valve that controls it. Mr. McCollum stated that based on the engineer's recommendations and reports, he is comfortable AutoZone has met the requirements of the city's ordinances.

Of note, some members of the Planning and Zoning board objected to the AutoZone site plan, with comment and it was not passed unanimously, as they shared the same concerns as Mr. Minninger. Alderwoman Williams does not support the site at this location due to these concerns,

as well as square footage, as it is too narrow a parcel with limited points of access; delivery dock is in the rear; site does not have enough access or room; northern part of parcel is in the floodway. Alderwoman Williams requested her objections be noted in the minutes.

Alderwoman Williams made a motion to table the site plan (*Exhibit "K"*) and ask AutoZone to answer questions in additional detail and provide more information at the July meeting, related to the retention pond, preserving of vegetation and landscaping in the fifty (50) foot buffer to assist with noise pollution, light pollution, potential flooding, etc. as well as consider access points, especially pertaining to loading dock and potential backup of traffic on Gluckstadt Road. Alderwoman Bates seconded the motion.

Mr. Flake, representative of AutoZone, noted his objection to the board tabling this item, citing AutoZone had met all the city's ordinance requirements and this would cause his client unnecessary delay in the project.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay, Alderwoman Bates.

The Mayor declared the motion carried.

At this time, Mr. McCollum left the meeting.

Additionally, Alderwoman Williams made a motion to request Stantec to review all civil and storm water flow correspondence, engineering plans, specs, potential drainage issues, access issues, and any additional documents related to the site plan for feasibility to report back to the board in July. Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay, Alderwoman Bates.

The Mayor declared the motion carried.

3. Presented Items

The Mayor apologized for having to take some agenda items out of order and extended his appreciation to the board for allowing him to rearrange the agenda to accommodate Mr. McCollum. At this time, the Mayor stated we would get back to the original agenda order.

Next, the Mayor requested Chief Watts to present Officer of the month awards.

A) Officer of the Month Presentation

Chief Watts presented May Officer of the month to Sergeant Stephen Tucker. Additionally, he presented June Officer of the month to Sergeant Brian McCarty.

No action taken.

B) Introduction of C.J. Garavelli, Candidate for Madison County Tax Collector

Mr. C.J. Garavelli introduced himself to the board and public; he is running for election for Madison County Tax Collector.

No action taken.

C) Presentation of Donation Check from Madison Gluckstadt Business Alliance for Canine Officer / Drug Dog (*added to agenda by Mayor Morrison*)

Mayor Morrison then recognized Grant Montgomery and Elizabeth Tyler with the Madison Gluckstadt Business Alliance for a presentation.

Mr. Montgomery presented Chief Watts with a \$6,000.00 check for a police canine, raised at the 1st Annual Gluckstadt Business Alliance Golf Tournament. Chief Watts and the Mayor thanked the local business owners for their support and their efforts to assist with this important project.

No Action Taken.

At this time, the Mayor called for a five (5) minute break and recessed the meeting.

At this time, the Mayor reconvened the open meeting after a five (5) minute recess.

4. Approval of Consent Agenda Items (Exhibit "L")

A) Approval of May Meeting Minutes: May 9 Regular Meeting, May 16 Special Called, May 22 Special Called and May 31 Special Called Meetings

B) Approval of Docket of Claims

C) Request for Approval of Training and Travel Reimbursement Fees: Rangemaster Combative Pistol Course, Raymond (Officer Sage Bowman)

D) Request for Approval of Training and Travel Reimbursement Fees: Fundamentals of Cellular Analysis, Ridgeland (Sgt. Stephen Tucker)

E) Request for Approval of Training and Travel Reimbursement Fees: Basic Cyber Investigations, Gulfport (Officer Sage Bowman)

F) Request for Approval of Training and Travel Reimbursement Fees: Advanced Criminal Investigations, Hattiesburg (Officer Kelly Jones and Sgt. Timothy Hudson)

G) Approval of Training, Registration and Travel Fees / Reimbursement: 2023 Mississippi Labor and Employment Law Conference, July 26-28, Gulfport (City Clerk)

H) Approval of Training, Registration and Travel Fees / Reimbursement: 2023 Mississippi Labor and Employment Law Conference, July 26-28, Gulfport (City Clerk)

The Mayor requested a motion to adopt the consent agenda. Motion made by Alderman Taylor, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

5. Amendment to Budget & Monthly Budget Report

A) Consideration and Adoption of Resolution Amending FY23 Budget

The Mayor requested a motion to adopt the resolution (*Exhibit "M"*) amending the FY23 budget. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

B) Monthly Budget Report(s)

The Mayor presented the monthly budget report(s). (Exhibit "N")

No action taken.

6. New Business

A) Consideration and Adoption, Bond Sales Resolution & Award of General Obligation Bonds

The Mayor requested a motion to adopt the Bond Resolution (\$6,205,000.00) (*Exhibit "O"*) and Award the Sale of General Obligation Bonds to Crews and Associates as the lowest and best bid, at 5.34% with a 5-year call. Motion made by Alderwoman Bates, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

B) Discussion and Authorization to Sign (Upon Receipt of Funds), Notice to Proceed: Benchmark Construction Contract, Police Station and Municipal Court Construction

The Mayor requested a motion for the board to authorize him to sign the contract (*Exhibit "P"*) with Benchmark Construction, Inc. for the construction of the new Police Station and Municipal Court when the bond funding is received by the city on June 30, 2023. The city may not enter legally into the construction contract or provide a notice to proceed until the full funding for the project is received and confirmed in the appropriate bank accounts held by the city. Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

C) Discussion and Consideration: Cyber Insurance Coverage Proposal, Scott Insurance Services

The Mayor requested a motion to approve cyber security insurance coverage (*Exhibit "Q"*) through Scott Insurance Services, Inc. at the premium of \$992.00 a year. The Mayor directed the City Clerk's office to investigate testing for cyber vulnerabilities in the server and backup and report back at a future meeting. Motion made by Alderman Taylor, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

D) Consideration and Approval: Request to Increase Gluckstadt Fire Department Appropriation to \$60,000 in FY24 (Request: Chief Henry Davis)

The Mayor requested a motion to approve Chief Henry Davis's request (*Exhibit "R"*) for a budget appropriation to the Gluckstadt Fire Department's for FY24 in the amount of \$60,000.00, to assist with the purchase of a new fire truck (increased from FY23, approx. \$30,000.00). Motion made by Alderwoman Williams, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

E) Discussion and Consideration of Appointing an Architectural Review Board, Planning & Zoning (Request: Alderwoman Williams, Alderman Powell)

The Mayor requested a motion to appoint Mr. Sam McGaugh (Planning and Zoning Board Member) as Architectural Review Officer for the City (Planning and Zoning Members, Melanie Greer and Kayce Saik have also volunteered their time to help Mr. McGaugh); this is a voluntary position and Mr. McGaugh will not be taking compensation at this time (subject to change next fiscal year). Additionally, one of the first projects Mr. McGaugh will work with Planning and Zoning and the Board of Aldermen on is updating the city's Architectural Review Standards to have set guidelines.

Melanie Greer and Kayce Saik, Planning and Zoning Members, addressed the board briefly to state they were in favor of appointing Mr. McGaugh and offer their support.

The Mayor again requested a motion. Motion made by Alderman Slay, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

7. Old Business

A) Discussion and Approval: 2023 Freeport Warehouse & Industrial Tax Exemption Application Requests, Hunter and Sanhua (Tabled 5/9/23 Mtg)

City Attorney Zachary Giddy addressed the board, stating his research shows both companies (Sanhua International and Hunter Engineering) meet the freeport requirements.

The Mayor requested a motion to grant the requested exemptions (*Exhibit "S"*). Motion made by Alderwoman Williams to grant a one (1) year freeport exemption to Sanhua International and Hunter Engineering, directing legal to mail out letters to these companies as to the determination of the board, and additionally requesting the companies reapply for exemptions annually, prior to expiration. The motion was seconded by Alderwoman Bates. Alderman Taylor abstained from the vote.

Voting Yea: Alderman Powell, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

Abstained: Alderman Taylor

The Mayor declared the motion carried.

8. City Clerk, City Administration Matters (Lindsay Kellum)

A) General Update, City Administration Matters (City Clerk)

The City Clerk provided an update to the board concerning the City Administration.

B) Monthly Privilege License Report

The City Clerk provided an update to the board on privilege license collections. (Exhibit "T")

No action taken.

Status Update on Getting Post Office, Zip Code (Request: Alderman Slay)

The City Clerk provided a status update to the board on the city being federally recognized (updating "Madison" and "Canton" to reflect "Gluckstadt," a zip code change and the possibility of a post office coming to Gluckstadt to assist with overflow at the Madison facility). The City Clerk and the Mayor continue to work with Congressman Michael Guest's Office, as well as U.S. Senator Cindi Hyde-Smith's Office, to find a resolution and get some answers. They will update the board at future meetings as to the progress of this issue.

No action taken.

C) Consideration and Approval of Engagement Letter: FY22 Audit, City of Gluckstadt (Bridgers and Goodman)

The Mayor requested a motion to approve the engagement letter (*Exhibit "U"*) for Bridgers and Goodman to conduct the FY22 Full GAAP Audit for the city, at \$25,000.00. Motion made by Alderman Taylor, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

D) Discussion of City Holidays (State Statute) & Amending Employee Handbook

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The Mayor requested a motion to amend the holiday section in the employee handbook (*Exhibit "V"*) to switch Confederate Memorial Day out for Good Friday, as a formally recognized city holiday. Therefore, the staff will no longer take Confederate Memorial Day, but will take Good Friday in 2024 and in the future. Additionally, PERS reporting, and taxes will not be affected. Motion made by Alderman Slay and Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay.

Voting Nay: Alderwoman Bates.

The Mayor declared the motion carried 4-1.

9. Police Chief, Police Department Matters (Chief Wendell Watts)

A) General Update, Police Department Matters (Chief Wendell Watts)

The Chief of Police provided an update on law enforcement matters.

No action taken.

B) Grant Status Updates, Police Department (Addie Stover)

Addie Stover provided a status update on grants.

No action taken.

C) Discussion of Narcotics Fund, Request for Mayor's Authorization to Access Funds as Requested by Police Department

The Mayor requested a motion for the board to authorize him to approve withdrawals of cash from the Police Department Narcotics Fund ("buy money"), instead of waiting to go before the board on claims each month, as timing is an issue and sometimes the funds are needed on an emergent basis for investigative operations in the Police Department. Ms. Kellum confirmed the remaining balance for the fund is \$7,500.000 for FY23 and monthly audit reports are submitted for said funds by Sergeant McCarty to account for each transaction. Motion made by Alderman Powell, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

D) Request for Vehicle Purchase, Police Department

The Mayor requested a motion to approve the purchase of a new police vehicle (Dodge Durango) to free up a Tahoe for Animal Control purposes and to be used as an unmarked vehicle; the cost of the new Durango is \$39,512.00 and the police department has money in the FY23 budget for this purpose. (*Exhibit "W"*) Motion made by Alderman Slay, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

10. Court Clerk, Municipal Court Department (Stephanie Gerlach)

A) General Court Information May 2023

The Municipal Court Clerk provided an update on court matters.

11. Public Comment

The owner of the Sonic off Gluckstadt Road addressed the board concerning the sign ordinance and presented his concerns about not being "grandfathered-in" as it relates to his signage (those businesses who have been around a long time with existing signs).

The Mayor responded and stated the sign ordinance would not be amended to include a clause for "grandfathering-in" a business. In adopting the sign ordinance, the board took the stance that all existing businesses would need to come into compliance over time (and mentioned the sign ordinance has a built-in grace period and waiving of fees to help alleviate some concerns from business owners). Mayor Morrison directed him to speak with Mr. Hall concerning any additional questions related to the sign ordinance and expectations.

No action taken.

12. Closed Session to Determine Need for Executive Session

The Board considered entering closed session to determine whether to go into Executive Session. The Mayor requested a motion to enter closed determination.

Motion made by Alderwoman Williams, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Board then considered entering an executive session. A motion was made by Alderman Powell to enter executive session, to discuss the job performance of public works individuals (Crew Leader & Maintenance Worker I) and additionally to discuss ongoing litigation, the City of Madison's Annexation, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Board entered an Executive Session. A public announcement was made by Ms. Kellum that the Board had entered Executive Session for discussion of personnel matters related to job performance of two (2) individuals in the public works department and for ongoing litigation related to the City of Madison's Annexation.

A) Job Performance Discussion, Two (2) Public Works Employees

The board discussed the job performance of two (2) individuals in the Public Works Department and Mr. McCollum's memo (*Exhibit "X"*) outlining his request to provide a pay increase from \$17.00 an hour to \$20.00 an hour for the Public Works Crew Leader; additionally, to raise the hourly rate for Public Works Maintenance Worker I from \$15.00 an hour to \$17.00 an hour. Both individuals were hired on a trial basis and have diligently worked to prove their capabilities and dedication to the Public Works Department.

The Mayor requested a motion to increase the hourly rate of pay for the Public Works Crew Leader from \$17.00 to \$20.00 an hour and to increase the hourly rate of pay for Public Works Maintenance Worker I from \$15.00 to \$17.00 an hour, effective next pay period. Alderman Slay made the motion, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor directed Ms. Kellum to ensure the pay raises go into effect at the next pay cycle and she confirmed they would.

B) Litigation Matters: City of Madison Annexation, Potential Legal Challenge

A motion was made to direct the City Attorney's office to prepare the appropriate legal documents to oppose Madison's annexation for consideration by the Mayor and Board at Gluckstadt's next regular public meeting. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor then asked for a motion to leave executive session.

Within the executive session, Alderwoman Williams made a motion to leave executive session and re-enter open session, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried and the board re-entered open session.

A public announcement was made that the Board had voted in Executive Session to provide pay raises to two (2) public works employees after evaluation of job performance, and to direct legal counsel to oppose the City of Madison's Annexation proposal and prepare the appropriate legal documents to present to the Board in July for consideration.

Consideration of Job Performance and Pay Increases (Public Works Employees)

13. Adjourn

There being no further business before the Board of Aldermen, the Mayor requested a motion to adjourn. Motion made by Alderman Slay, Seconded by Alderman Powell.

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Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

Walter Morrison

WALTER C. MORRISON, IV
MAYOR

ATTEST:

Lindsay Kellum

DATE:

7/11/23

LINDSAY D. KELLUM
CITY CLERK

[Seal]

