



**SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN
(RESCHEDULED FROM 1/10/22)
OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

Wednesday, January 11, 2023 at 6:00 PM

Minutes

1. Call Meeting to Order and Roll Call

The Mayor called the January 11, 2023 Special Called Meeting of the Mayor and Board of Aldermen to order.

Board Members Present: Mayor Walter Morrison, Alderman John Taylor, Alderman Jayce Powell, Alderwoman Miya Bates, Alderman Wesley Slay, Alderwoman Lisa Williams (via telephone).

City Employees and Legal Staff Present: Zachary Giddy, City Attorney; Lindsay Kellum, City Clerk; Scott Maugh, Deputy City Clerk; Janet Brooks, Executive Assistant; Mike McCollum, Planning and Zoning Administrator; William Hall, Building Official; Bridgette Smith, Executive Assistant. John Scanlon, City Attorney, was absent.

2. Opening Prayer and Pledge of Allegiance

Janet Brooks opened the meeting with prayer.

Alderman Powell led the pledge of allegiance.

No action taken.

3. Presented Items

A) Resolution Recognizing Christmas Parade Committee for Execution of Gluckstadt's First Annual Christmas Parade (Alderwoman Williams)

Alderwoman Williams presented a formal resolution for board consideration, recognizing members of the Gluckstadt Christmas Parade Committee for execution of the city's first annual Christmas parade.

Members recognized: Jeanie Robinson, Chair; Elizabeth Tyler, Jessie Campbell and Kristen Lambert, Co-Chairs.

City Staff: Lindsay Kellum, Janet Brooks, Scott Maugh, William Hall, Bridgette Smith, Mike McCollum, Wendell Watts, Barry Hale, Gluckstadt Police Department and Gluckstadt Fire Department.

The Mayor requested a motion to adopt the resolution. Motion made by Alderwoman Williams, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The mayor declared the motion carried.

B) Presentation of the City of Gluckstadt GIS Mapping System, Central Mississippi Planning and Development District

Representatives from Central Mississippi Planning and Development District presented the newly-designed Gluckstadt GIS Mapping System Tool to the board and public.

CMPDD Representatives Present: Chuck Carr, Jonathan Simon and Thomas Brewer.

No action taken.

4. Approval of Consent Agenda Items

A) Approval of December 13, 2022 Meeting Minutes

B) Approval of Claims Docket

C) Request to Attend Spring Certified Municipal Clerk Training, MSU-Extension Service (City Clerk and Deputy Clerk)

D) Mississippi Association of Chiefs of Police: Request to Attend Educational Conference and Renewal of Membership (2023), Chief of Police & Assistant Chief of Police

E) Request for Public Information Officer Training & Travel Reimbursement, Assistant Chief Barry Hale

F) Approval to Register Board and Staff for MML Summer Conference and Room Block (Registration Opens 1/17/23)

G) Request to Accept \$149,383.12 Reimbursement of FY2022 Road and Bridge Tax Funds (Madison County)

H) Taking Over Traffic Signals from County (Entergy Payments), 8 Signals & 2 Street Lights

I) ICC B2 Commercial Building Inspector Exam Reimbursement Request, William Hall

J) 2023 Lobbying Contract Renewal, Cascio Sanford Governmental Law Group

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The Mayor requested a motion to adopt the consent agenda. Motion made by Alderman Slay, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

5) Amendment to Budget & Monthly Budget Report

A) Discussion: Need for Mid-FY Budget Amendment

The board discussed the need to amend the FY23 budget at the next regular meeting in February. The City Clerk explained her budget amendment request to hire an accounts payable clerk in the summer and to keep the financial planning consultant, Tim Youngblood, on retainer until the new financial software system has been fully implemented, training completed, and configuration tested over the next three months. The Police Chief discussed his requested budget amendments related to personnel, overtime, animal control, training and outfitting of officers, including part time and reserves. The Planning and Zoning Administrator/Public Works Director discussed his request for a budget amendment to hire two full time public works staff members and purchase additional equipment, take on additional street projects now that the road and bridge MOU with Madison County has been dissolved.

No action taken.

B) Monthly Budget Report(s)

The Mayor presented the monthly budget report(s).

No action taken.

6. New Business

A) Request to Accept Recent Resignation of Commissioner Boackle and Approve Nomination for Planning and Zoning Commission Replacement (Alderman Powell)

Alderman Powell presented his nominee, Kayce Saik, for the Planning and Zoning Commission (replacing Commissioner Boackle, resigned in January).

The mayor thanked Commissioner Boackle for his service on the Planning and Zoning Commission since inception.

The Mayor requested a motion to approve the nomination of Kayce Saik to the Gluckstadt Planning and Zoning Commission, replacing Commissioner Boackle. Additionally, he noted Ms. Saik will receive a \$120.00 per diem monthly for attendance at meetings. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

B) Request to Change Independent Contractors (Off Duty Firemen, Public Works) to Part-Time Employees of the City (Refer to Attached)

This item was skipped, as the issue was resolved in a departmental meeting with the off-duty firemen assisting with public works projects.

No action taken.

C) Resolution Establishing National Incident Management System (NIMS); Grant Allocation from Homeland Security

The Chief of Police addressed the board concerning the need to establish the National Incident Management System (NIMS) and preparedness training with city staff, volunteers and citizens.

The Mayor requested a motion to adopt the National Incident Management System (NIMS) Resolution. Motion made by Alderman Powell, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

Additionally, the Chief of Police and Kerry Minninger notified the Board of the recent award of Homeland Security Grant funds to the City of Gluckstadt; Chief Watts requested the Board formally accept the grant funds in the amount of \$4498.36, (awarded January 2023) and spread upon the minutes.

The Mayor requested a motion to accept the Homeland Security Grant Funds in the amount of \$4498.36, (awarded January 2023) and spread upon the minutes. Motion made by Alderman Slay, Seconded by Alderman Powell.

The Mayor declared the motion carried.

D) Proposal from Origin Bank, Investment of Funds

Representatives from Origin Bank, Mr. Radcliff and Mr. Farmer presented an investment proposal to the Board for consideration.

The Mayor directed the City Clerk to provide notice and opportunity to the City's two additional and active depositories (Cadence and Bank Plus) in order to be fair and competitive. He requested all proposals be submitted for consideration at the February meeting.

No action taken.

7. Old Business

A) Discussion and Approval of Draft Ordinance, Residential Rental Inspection Code (Alderwoman Williams)

Alderwoman Williams presented a draft Residential Rental Inspection Code Ordinance to the Board for consideration.

The Mayor raised concerns about the timeframe to implement the ordinance, and lack of resources, staffing and legal authority related to code enforcement, as there are currently one hundred (100) estimated rental homes within the city. The city staff raised similar concerns about staffing, resources and money budgeted in FY23 for hires or additional vehicle considerations, as well as concerns about taking away funding from a planned public works department (priority in FY23-FY24). Alderman Slay shared the same concerns and asked about the ability for the Homeowners Associations to take on enforcement through adopted covenants, as he felt the city may be over-reaching; after discussion, Alderman Slay stated he intended to abstain from the vote.

Addressed the Board in opposition to the ordinance: Paul Hopper (local business owner; several residential rentals).

The Mayor asked for a motion to adopt the Rental Inspection Ordinance presented by Alderwoman Williams. Motion made by Alderwoman Williams, Seconded by Alderwoman Bates.

Voting Yea: Alderwoman Williams, Alderwoman Bates

Voting Nay: Alderman Powell, Alderman Taylor

Voting Abstaining: Alderman Slay

The motion failed 2-2, for lack of a majority vote.

8. City Clerk, City Administration Matters (Lindsay Kellum)

A) General Update, City Clerk's Office

The City Clerk provided an update to the board concerning the City Administration.

No action taken.

B) Privilege License Report

The City Clerk provided an update to the board on privilege license collections.

No action taken.

C) Discussion and Consideration of Adoption of \$1.00 Filing Fee, Government Records Management (Request from MDAH)

The Mayor requested a motion to adopt the \$1.00 Administrative Records Fee for Government Records Management (Request from MDAH). Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Consideration of Amending Internal Agenda Deadline in Open Meetings Policy (Due One Week Prior to Final Agenda Dissemination)

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The City Clerk requested the internal agenda deadline for departmental staff be amended to provide additional time for the City Clerk's office to compile the agenda and disseminate to the Board. She requested the deadline be moved from Wednesday before dissemination deadline at noon to the Friday prior to the Wednesday found within the policy, at 5:00 pm (allotting the clerk's office a week to compile). Alderwoman Williams requested the agenda dissemination deadline also be moved up a day, to be provided on the Thursday before the Board meeting (allotting the board members five days to review).

The Mayor requested a motion to approve amendment to the open meetings policy, internal agenda deadline section as requested by the City Clerk. Motion made by Alderman Taylor, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Warfield Bates, Alderman Slay

The Mayor declared the motion carried.

9) Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)

A) General Update, Planning and Zoning Actions

The Planning and Zoning Administrator and the Building Official provided an update to the board related to matters in their departments.

No action taken.

B) Report, Permitting

The Building Official provided an update on permit collections.

No action taken.

C) Planning and Zoning Commission Agenda, December 27, 2022

The Planning and Zoning Administrator and Building Official provided an update on the most recent meeting agenda of the Planning and Zoning Commission.

No action taken.

D) December 27, 2022 Draft Meeting Minutes of the Planning and Zoning Commission

The Planning and Zoning Administrator and Building Official provided the draft minutes from the December 27th meeting of the Planning and Zoning Commission.

No action taken.

E) Preliminary Plat for Kayo Place

The Mayor requested a motion to approve the Preliminary Plat for Kayo Place. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

10. Police Chief, Police Department Matters (Chief Wendell Watts)

A) General Update, Police Department - Chief Watts

The Chief of Police provided an update on law enforcement matters.

No action taken.

11. Public Comment

The following citizens addressed the board with concerns:

Marshall Jackson; Construction and noise nuisance, residential.

Mayor directed Mr. McCollum to reach out to the developer to see about resolving Mr. Jackson's complaint.

Bob Anderson; Candidate for new House District 58; introduced himself to the Board and citizens and talked about his campaign platform.

Paul Hopper; Residential Rental Ordinance.

Andy Clark; Preliminary Plat, Kayo Place.

No action taken.

12. Closed Session to Determine Need for Executive Session

The Board considered entering into closed session to determine whether to go into Executive Session. The Mayor requested a motion to enter closed determination.

Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

It was determined the proposed topic from the Police Chief would not qualify for executive session and the Mayor requested a vote to re-enter open session. Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The City Attorney made an announcement that the board re-entered open session; the doors to the board room were opened back up to the public.

The Police Chief requested \$1000.00 petty cash on behalf of a Sergeant, to be used for the purpose of criminal investigations; The Police Chief stated the Sergeant would be responsible for all accounting and security of the petty cash drawer; The City Clerk requested a monthly accounting and reconciliation report be turned into her office on the first day of the month for the previous month.

Additionally, the Police Chief stated there may be a need for additional funds in the future as this allocation gets low and he and the Sergeant would return back to the Board with additional requests.

The Mayor requested a motion to allow the Police Department to create a petty cash drawer for criminal investigations (beginning with \$1000.00 budgeted and allocated) that is reconciled and accounted for monthly by appropriate Sergeants. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

13. Adjourn

There being no further business before the Board of Aldermen, the Mayor requested a motion to adjourn. Motion made by Alderman Powell, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.



WALTER C. MORRISON, IV
MAYOR

ATTEST:

DATE:



LINDSAY D. KELLUM
CITY CLERK



[Seal]

